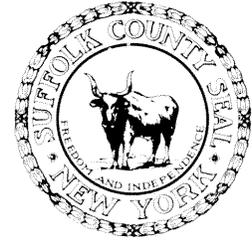


SUFFOLK COUNTY DEPARTMENT OF



CIVIL SERVICE

Steve Levy
Suffolk County Executive

ANNOUNCES

PRESS RELEASE
October 14, 2011

PUBLIC NOTICE

This is a summary of forthcoming examinations. Applicants are advised to see the official examination announcement for complete details.

FOR THE MOST CURRENT EXAMINATION ANNOUNCEMENT INFORMATION, PLEASE GO TO OUR WEBSITE AT: <http://www.suffolkcountyny.gov/civilservice> AND SELECT "CURRENT LIST OF EXAMS."

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department's web page at this URL.

WANT TO GET ON OUR MAILING LIST?

Anyone interested in receiving this Announcement Summary by email may now do so. First go to <http://eupdates.suffolkcountyny.gov/lists/?p=subscribe&id=1> and subscribe to the e-updates for the civil service examination summary. Then, when a new summary is released, you will receive a notification sent to the email address that you entered when subscribing. Individuals and agencies are encouraged to make use of this new and free service.

DEPARTMENT LOCATION

The Suffolk County Department of Civil Service maintains its principal office at:
725 Veterans Memorial Highway, Building #158, P.O. Box 6100, Hauppauge, NY 11788-0099
Telephone: 631-853-5500 Fax: 631-853-6370

INTERNET HOME PAGE

Press Releases (Examination Announcement Summary), examination announcements, expanded subtest descriptions (when available), and job specifications can be obtained from the Suffolk County home page at: <http://www.suffolkcountyny.gov/civilservice>

APPLICATION PROCESSING FEE

A separate application is required for each examination (identified by examination number) for which you are applying. Each application **MUST** be accompanied by a non-refundable, non-transferable application processing fee. Unless otherwise noted on the examination announcement, the application processing fee is \$35.00 for each open-competitive application filed and \$25.00 for each promotional application filed. **DO NOT SEND CASH.** Make your check or money order payable to the Suffolk County Department of Civil Service. Please indicate the examination title and your social security number on the face of your check or money order.

APPLICATION FEE WAIVER

The application processing fee may be waived for Suffolk County residents who are veterans, auxiliary police, volunteer firefighters, volunteer EMTs and volunteer CERT members. The fee may also be waived if you are unemployed and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. **If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application. The waiver application is available on request from the Civil Service Department or on our website under "Online Forms."**

CANDIDATE SCHEDULING INFORMATION

You can view your room assignment and exam site on our home page at www.suffolkcountyny.gov/civilservice under "Candidate Exam Room Assignment Search" seven days prior to the examination date.

OPEN FILING SYSTEM

The Suffolk County Department of Civil Service accepts applications for most titles before a test is announced.

INTERNET FILING

Candidates for all promotional examinations and selected open competitive examinations may file on the internet. For more information visit our home page at: <http://www.suffolkcountyny.gov/civilservice>.

APPLICATIONS FOR EXAMINATIONS THAT INVOLVE TRAINING AND EXPERIENCE EVALUATIONS

A candidate who filed for a training and experience examination more than six months prior to the last filing date is advised to amend his or her application to include current information. Candidates are also advised to request from the Department of Civil Service a copy of the official examination announcement which fully describes all the information that must be included in your application. (When critical information is vague or missing, candidates may receive no credit for that part.)

LAST FILING DATE: OCTOBER 26, 2011

<u>SPECIFICATION#</u>	<u>TITLE</u>
7751	ASSISTANT AIRPORT OPERATIONS SUPERVISOR OC
0582	ASSISTANT MANAGER OF DATA PROCESSING OC
0582	ASSISTANT MANAGER OF DATA PROCESSING PR
0296	DEPUTY SCHOOL DISTRICT TREASURER OC
2637	EMERGENCY MEDICAL SERVICES OFFICER OC
2635	EMERGENCY MEDICAL SERVICES TRAINING OFFICER OC
0563	INFORMATION SERVICES PROJECT MANAGER PR
0559	INFORMATION TECHNOLOGY SECURITY COORDINATOR OC
0569	INSTRUMENT AND DATA SYSTEMS MANAGER OC
0207	PRINCIPAL ACCOUNT CLERK OC
0207	PRINCIPAL ACCOUNT CLERK PR
1017	PRINCIPAL CIVIL ENGINEER PR
1215	RECYCLING OPERATIONS SUPERVISOR OC
7395	SANITATION INSPECTION SUPERVISOR PR
0206	SENIOR ACCOUNT CLERK OC
0206	SENIOR ACCOUNT CLERK PR
0213	SENIOR ACCOUNT CLERK TYPIST OC
0213	SENIOR ACCOUNT CLERK TYPIST PR
7343	TOWN DIRECTOR OF FACILITIES MANAGEMENT OC

WRITTEN TEST DATE: DECEMBER 3, 2011

<u>ANNUAL SALARY</u>
Usual Annual Salary \$49,621**
\$73,785 Grade 32
\$73,785 Grade 32
Usual Annual Salary \$68,000**
\$50,425 Grade 23
\$56,950 Grade 26
\$70,601 Grade 31
\$67,521 Grade 30
\$61,988 Grade 28
\$38,706 Grade 17
Usual Annual Salary \$41,007-\$45,747**
\$38,706 Grade 17
Usual Annual Salary \$41,007-\$45,747**
\$80,284 Grade 34
Usual Annual Salary \$46,624**
Usual Annual Salary \$73,006**
\$33,565 Grade 14**
Usual Annual Salary \$107,100**

LAST FILING DATE: NOVEMBER 2, 2011

<u>SPECIFICATION#</u>	<u>TITLE</u>
1041	ASSISTANT TOWN ENGINEER OC
0577	DATA CONTROL SPECIALIST II PR
0060	LEGAL SECRETARY OC

WRITTEN TEST DATE: DECEMBER 3, 2011

<u>ANNUAL SALARY</u>
Usual Annual Salary \$81,000-\$88,000**
Usual Annual Salary \$58,625**
\$29,885 Grade 11
Usual Annual Salary \$40,185**

LAST FILING DATE: NOVEMBER 16, 2011

<u>SPECIFICATION#</u>	<u>TITLE</u>
0765	OFFICE SYSTEMS ANALYST II PR
7465	WASTEWATER TREATMENT PLANT OPERATOR (3A) OC
7465	WASTEWATER TREATMENT PLANT OPERATOR (3A) PR

TRAINING & EXPERIENCE

<u>ANNUAL SALARY</u>
\$46,484 Grade 21
\$35,366 Grade 15
Usual Annual Salary \$68,972**
\$35,366 Grade 15
Usual Annual Salary \$68,972**

APPLICATIONS ARE ACCEPTED AND ADDED CONTINUALLY FOR THE FOLLOWING TITLES:

<u>SPECIFICATION #</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
2041	CLINICAL NURSE PRACTITIONER OC	Annual Salary \$58,255 Grade 27
2670	EMERGENCY MEDICAL TECHNICIAN (BASIC) OC	Usual Annual Salary \$35,360-48,750**
2673	EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC	Usual Annual Salary \$35,360-\$48,750**
2674	EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC	Usual Annual Salary \$35,360-\$48,750**
2641	MEDICAL SERVICES SPECIALIST OC	Annual Salary \$57,472 Grade 23 Step 2
2305	OCCUPATIONAL THERAPIST OC	Annual Salary \$45,571** Grade 21 Usual Annual Salary Range \$43,973-\$69,561
2321	PHYSICAL THERAPIST OC	Annual Salary \$45,571 Grade 21** Usual Annual Salary Range \$43,973-\$54,564
2020	PUBLIC HEALTH NURSE I OC	Annual Salary \$53,009 Grade 21 Step 2

OC - OPEN-COMPETITIVE * PER 2007 CONTRACT
 PR - PROMOTIONAL ** SALARIES VARY BY JURISDICTION

TRAINING & EXPERIENCE
LAST FILING DATE NOVEMBER 16, 2011

OFFICE SYSTEMS ANALYST II PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Office Systems Analyst I in the jurisdiction in which the candidate seeks promotion for at least one (1) year immediately preceding the written examination date.

WASTEWATER TREATMENT PLANT OPERATOR (3A) OC REQUIRES: Possession of a Type 3A or 4A Wastewater Treatment Plant Operator's certificate* issued by the New York State Department of Environmental Conservation.

Necessary Special Requirements

Candidates must maintain a Grade 3A or 4A Certificate, issued by the New York State Department of Environmental Conservation, while employed in this title. Depending upon the assignment, at the time of appointment and during employment in this title, employees may be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the position.

*Please attach to the application a copy of your New York State Type 3A or 4A Wastewater Treatment Plant Operator's certificate.

WASTEWATER TREATMENT PLANT OPERATOR (3A) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent non-competitive status as a Senior Wastewater Treatment Plant Helper for two (2) years or as a Wastewater Treatment Plant Helper for four (4) years in the jurisdiction in which the candidate seeks promotion immediately preceding the last filing date.

Note: Candidates must possess a Type 3A or 4A Wastewater Treatment Plant Operator's certificate, issued by the New York State Department of Environmental Conservation.

Necessary Special Requirements

Candidates must maintain a Grade 3A or 4A Certificate, issued by the New York State Department of Environmental Conservation, while employed in this title. Depending upon the assignment, at the time of appointment and during employment in this title, employees may be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the position.

WRITTEN TEST DATE DECEMBER 3, 2011

ASSISTANT AIRPORT OPERATIONS SUPERVISOR OC REQUIRES: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in Aviation Administration; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and (2) two years of experience in airport operations, maintenance and/or construction.

Note: For (b) 18 college credits in Aviation Administration may be substituted for experience on a year-to-year basis. (18 credits= one year)

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation

printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

ASSISTANT MANAGER OF DATA PROCESSING OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* and eight (8) years of experience in data processing, which includes work in the areas of computer operations, programming and systems analysis.

At least four years of the above experience must have been in an administrative or management capacity. At least two years of the above experience must have been at a computer facility utilizing a telecommunications system which has multiprocessing, on-line real-time and time-sharing capabilities.

Note: Additional relevant experience may be substituted for education on a year-for-year basis up to a maximum of four years.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

ASSISTANT MANAGER OF DATA PROCESSING PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Systems and Data Base Coordinator in the jurisdiction in which the candidate seeks promotion for at least one (1) year immediately preceding the written examination date.

ASSISTANT TOWN ENGINEER OC REQUIRES: At the time of appointment, candidates must possess a Professional Engineer's License* issued by New York State, and maintain such license during employment in this title.

*Please attach to the application a copy of your Professional Engineer's License.

DATA CONTROL SPECIALIST II PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Data Control Specialist or Principal Office Applications Specialist in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

DEPUTY SCHOOL DISTRICT TREASURER OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience in maintaining financial accounts and records.

Note: Additional education* beyond high school from a college with federally-authorized accreditation or registration by NY State may be substituted on a year-for-year basis for up to two (2) years.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

EMERGENCY MEDICAL SERVICES OFFICER OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's degree* and one (1) year of full-time experience (or its part-time equivalent) in planning and/or conducting training courses for ambulance or police personnel; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma and five (5) years of full-time experience (or its part-time equivalent) in planning and/or conducting training courses for ambulance or police personnel; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Necessary Special Requirement - Candidates must possess an Emergency Medical Technician's Certificate issued by the State of New York at the time of appointment and maintain said certification throughout employment in this title.

At the time of appointment and throughout employment in this title candidates shall also be required to possess either:

(a) Current certification as a New York State Certified Instructor Coordinator by New York State Department of Health; or

(b) Current certification as a New York State Certified Lab Instructor by New York State Department of Health; or

(c) Minimum prerequisite requirements for Certification as a New York State Lab Instructor as defined by the New York State Department of Health, Bureau of Emergency Medical Services.

Candidates may be required to obtain certification as an Instructor Coordinator issued by the New York State Department of Health within two (2) years of appointment in this title. Candidates may be required to obtain certification as a Mental Health Instructor issued by the New York State Department of Health within six (6) months of appointment in this title. Candidates may be required to obtain certification as a CPR Instructor issued by the American Red Cross, the American Heart Association or the National Safety Council within nine (9) months of appointment in this title.

To be employed by the Suffolk County Police Department: Candidates may be required to obtain certification as a Police Instructor issued by New York State Division of Criminal Justice Services within (6) months of appointment in this title.

All certifications required must be maintained throughout employment in this title.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

EMERGENCY MEDICAL TRAINING OFFICER OC REQUIRES: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and two (2) years of full time experience in organizing and training

ambulance personnel; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and six (6) years of experience as a volunteer in organizing and training ambulance personnel; or, (c) Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of full time experience as a certified paramedic involved in organizing and training ambulance personnel; or, d) An equivalent combination of education and experience as defined by the limits of a), b), and c).

Necessary Special Requirement - Candidates must possess Certified Instructor Coordinator (CIC) certification issued by NYS Department of Health Bureau of Emergency Medical Services at the time of appointment. The CIC certification must be maintained throughout employment in this title.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

INFORMATION SERVICES PROJECT MANAGER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Data Base Manager, Principal Programmer Analyst, Systems Analysis Supervisor, Systems Analysis Supervisor (Criminal Justice) or Systems Analysis Supervisor (Social Services) for one (1) year or as a(n) Information Technology Project Coordinator, Office Systems Analyst IV or Data Processing Systems Coordinator for two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

INFORMATION TECHNOLOGY SECURITY COORDINATOR OC REQUIRES: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* plus four (4) years of experience reviewing, evaluating, implementing and assuring compliance with information technology security programs and procedures; or, (b) Graduation from a standard high school or possession of a high school equivalency diploma plus eight (8) years of experience in information technology implementation and processing which includes at least four (4) years reviewing, evaluating, implementing and assuring compliance with information technology security programs and procedures; or, (c) An equivalent combination of education and experience as defined by the limits of A. and B.

Note: Additional computer-related education* beyond a Bachelor's Degree may be substituted for experience on a year-for-year basis to a maximum of two (2) years.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

INSTRUMENT AND DATA SYSTEMS MANAGER OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's degree* in one of the natural or forensic sciences, including six (6) credits in computer science courses, and eight (8) years of experience in a physical science laboratory, two (2) years of which must have been as a supervisor in a forensic science laboratory and four (4) years of which must have been in computer programming utilizing computers interfaced with scientific instrumentation.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

LEGAL SECRETARY OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and one (1) year of experience in a law office working with legal documents such as briefs, motions, petitions, etc.

Note: Additional education* in Legal Secretarial Science or Paralegal Studies from a college with federally-authorized accreditation or registration by NY State will be substituted for experience on a year-for-year basis.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

PRINCIPAL ACCOUNT CLERK OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma and six (6) years of experience in computing and registering data in financial records, accounts, or journals.

Note: Additional education* from a college with federally-authorized accreditation or registration by NY State will be substituted for up to four years of experience at the rate of 30 credits = 1 year, provided that for each 30 credits earned, at least 3 credits were in accounting.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

PRINCIPAL ACCOUNT CLERK PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Account Clerk, Senior Account Clerk Typist or Senior Account Clerk Stenographer in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

PRINCIPAL CIVIL ENGINEER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Associate Civil Engineer in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement

Candidates must maintain a Professional Engineer's License issued by the State of New York while employed in this title.

RECYCLING OPERATIONS SUPERVISOR OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma and one (1) year of experience in environmental protection activities, six (6) months of which must have included serving as a member of a Hazardous Materials Response Team, addressing oil spillage incidents. At the time of appointment and during employment in this title employees must possess minimum of OSHA 40-Hour Hower Certification in accordance with OSHA 29 CFR 1910.20.

SANITATION INSPECTION SUPERVISOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Sanitation Inspector in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

SENIOR ACCOUNT CLERK OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma and four (4) years of experience in computing and registering data in financial records, accounts, or journals.

Note: College education* in any area may be substituted for experience at the rate, 30 credits = 1 year, provided that for each 30 credits earned, at least 3 credits were in accounting.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR ACCOUNT CLERK PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a(n) Account Clerk, Account Clerk (Spanish Speaking), Account Clerk Typist, Account Clerk Stenographer or Senior Cashier in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

SENIOR ACCOUNT CLERK TYPIST OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma and four (4) years of experience in computing and registering data in financial records, accounts or journals.

Note: College education* in any area may be substituted for experience at the rate, thirty (30) credits = one (1) year, provided that for each thirty (30) credits earned, at least three (3) credits were in Accounting.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR ACCOUNT CLERK TYPIST PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a(n) Account Clerk, Account Clerk (Spanish Speaking), Account Clerk Typist or Account Clerk Stenographer in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

TOWN DIRECTOR OF FACILITIES MANAGEMENT OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and six (6) years of experience performing duties in at least two (2) of the following areas: waste management, facilities management, or engineering services; two (2) years of which must have been in a supervisory or administrative capacity.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

CONTINUOUS RECRUITMENT

CLINICAL NURSE PRACTITIONER OC REQUIRES: Graduation from a regionally accredited or New York State registered college or university with a Master's Degree* in nursing with specialization in a definite area of practice plus a minimum of two (2) years experience in general clinical nursing including at least one (1) year of experience in the area of specialization; or, satisfactory completion of a Nurse Practitioner program registered by the New York State Education Department and two (2) years experience as a nurse practitioner.

NECESSARY SPECIAL REQUIREMENTS - Possession of a New York State Registered Professional Nurse License. Certification as a Nurse Practitioner by New York State Department of Education. The clinical specialty relevant to the specific position will be determined by the department.

*Please attach to the application a copy of your college transcript(s) which includes the date the degree was granted; also, copies of your current nursing license and certification as Nurse Practitioner.

EMERGENCY MEDICAL TECHNICIAN (BASIC) OC REQUIRES: Possession of one of the following certificates* issued by the New York State Department of Health: Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

NECESSARY SPECIAL REQUIREMENTS (VARY BY JURISDICTION)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Critical Care; or Emergency Medical Technician-Paramedic.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

NECESSARY SPECIAL REQUIREMENTS

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care must have completed the Suffolk Regional Emergency medical Advisory committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

NECESSARY SPECIAL REQUIREMENTS (VARY BY JURISDICTION)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

MEDICAL SERVICES SPECIALIST OC REQUIRES: Graduation from a regionally accredited or New York State registered college or university with a Bachelor's or Master's Degree* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

NECESSARY SPECIAL REQUIREMENTS: At the time of appointment and during employment in this title, employees must possess a Registered Nurse's license issued by the State of New York. Employees must also possess and maintain a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the job.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach a copy of your currently valid New York State Registered Nurse's license.

OCCUPATIONAL THERAPIST OC REQUIRES: Possession of a Registered Occupational Therapist's license, issued by the New York State Department of Education. Appointees must maintain a current registration throughout their employment in this title.

Note: A copy of the license must accompany the application. The applications of those candidates not in possession of the above stated license will not be evaluated.

PHYSICAL THERAPIST OC REQUIRES: Possession of a license** to practice Physical Therapy in the State of New York. Appointees must maintain a current license throughout their employment in this title.

**Note: A copy of your Physical Therapist license and current Physical Therapist registration must accompany the application. The applications of those candidates not in possession of the required license and registration will not be evaluated.

PUBLIC HEALTH NURSE I OC REQUIRES: Graduation from an accredited college or university with a Bachelor's Degree* in Nursing in a course of study approved by the New York State Public Health Council.

NECESSARY SPECIAL REQUIREMENTS **Possession of a Registered Professional Nurse license issued by the New York State Department of Health and a valid New York State driver's license at time of permanent appointment. Licenses must be maintained throughout employment in this title.**

*Note: Please submit official college transcript(s) of all course work as required by the New York State Sanitary Code. Student copies are not acceptable.

Note: A copy of the Registered Nurse license must accompany the application.