



**SUFFOLK COUNTY PORTABLE FIRE EXTINGUISHER AND  
AUTOMATIC FIRE EXTINGUISHING SYSTEMS LICENSING BOARD**  
c/o Suffolk County Fire-Rescue, P.O. Box 127, Yaphank, NY 11980-0127  
631-852-4855



**Minutes of the  
May 24, 2011 Meeting**

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The meeting was brought to order by J. Searing at 10:09a.

P. Hanratty is excused from the meeting.

**Public Comment Period**

E. Springer reported that the Board received a question in writing that he will bring up later in the meeting.

**Minutes of the Previous Meeting**

A motion was made by K. Hahn to accept the minutes from the April 28, 2011 meeting; seconded by M. Matteo. Motion was carried unanimously.

**Correspondence**

E. Springer reported that the Board received a letter from Elite Fire Protection, Inc. stating that Kidde does not issue certifications to all employees for clean agent systems. Instead they train one person who in turn trains the other employees.

E. Springer read the letter that was received from Kidde Fire Systems in regards to Elite Fire Protection, Inc.

E. Springer did research on clean agent systems and the training required for these types of systems and found that the decision of training requirements goes to the authority having jurisdiction.

The Board discussed the requirements for clean agent endorsements.

All Board members agreed that at least one person in a clean agent shop must be certified by the by manufacturer and all employees requesting the clean agent endorsement will take the written test.

M. Matteo stated that if a manufacturer requires all individuals to be certified by them, than the Board could not be less restrictive.

The Board received a letter from R. Alexander from Lund Fire Products Co., Inc. The letter questioned the test and suggested a course offered by the NFPA. The Board will take the suggestion under consideration.

**Application(s) Review**

E. Springer reported that fifteen (15) inspections have been done and forty six (46) proficiency exams. Written exams have been scheduled for May 31, June 8, and June 22.

### **Reported Violations Review**

M. Matteo reported that a complaint was received from M. Seymour from the Town of Brookhaven Fire Marshal's Office in regards to a BP gas station that was serviced by Fire Guard of Long Island, Inc. No summons was issued, but M. Seymour would like the Board to investigate.

E. Springer reported that he has reports of ARC Fire Protection conducting business. At this time they are not licensed to do so.

E. Springer also reported that he has received reports of M. Scala doing business in the Town of East Hampton and the Town of Southampton. At this time he is not permitted to do any servicing or installing in Suffolk County. M. Matteo stated that this reflects poorly on the Certified Shop and suggested sending All Island Fire Protection & Supply, Ltd. a letter requesting him to attend the next meeting. E. Springer reported that Nassau County has revoked M. Scala's license.

The Board discussed the lettering of trucks and the possibility of adding regulations to the Rules and Regulations. The Board will discuss it with council.

### **Report of the Chairperson**

J. Searing reported that nine (9) cease and desist letters were sent out to companies that did not reapply for their license/certificate of registration.

J. Searing discussed the concept that he came up with for an apprentice and laborer program. K. Green stated that she will discuss the program with J. Caputi. The Board discussed the program. It was suggested that a time frame be added to the apprentice program. M. Matteo suggested contacting the Consumer Affairs Division to see how they handle these types of situations. J. Searing asked the industry representatives that were present for their input.

### **Report of the County Attorney**

K. Green will be taking over for J. Caputi.

### **Report of Fire Marshals**

E. Springer stated that he was pleased with the facility inspections so far and stated that license applicants should obtain study material for the written tests.

M. Matteo reported that some companies are using the delay in renewals as a sales technique and a reason for not getting the work done.

M. Matteo reported that he is getting complaints about companies that have never had a complaint before. He stated that no companies are exempt from the complaints. He stated that the complaints would be kept as a history in their file and if needed would be acted upon if the circumstances warrant it.

### **Unfinished Business**

J. Searing reported that the revisions to the Resolution are moving along. At this time it is in the County Executive's office, after which it will go to the Legislature and that to Public Safety for a hearing.

### **New Business**

E. Springer discussed issuing the licenses on the day of the written exam instead of bringing it up at the next Board meeting. After discussion it was decided that if the license was a renewal it would be issued the day of the exam providing all paperwork and proficiency exams were completed. If it is a new application, then it would be reviewed at the next meeting.

M. Matteo made a motion to issue a license to any existing license holder on the spot after the written exam providing they have no open investigations and their application package is complete. All new applications must be reviewed by the Board at the next meeting. K. Hahn seconded. Motion carried.

E. Springer thanked K. Bolliger for all the work she has been doing with the renewals.

E. Springer reported that Cintas has asked for a two week extension to get their paperwork in. J. Searing made a motion to extend their paperwork due date for two weeks. M. Matteo seconded. Motion carried.

A motion was made to adjourn the meeting by E. Springer and seconded by K. Hahn. Motion carried. Meeting adjourned at 11:30am.

<b>MEMBERS PRESENT</b>	<b>GUESTS PRESENT</b>	<b>STAFF PRESENT</b>
John M. Searing	Kelly Green	Kristine Bolliger
Edward Springer	Don Hausz	
Kenneth Hahn	Jim Meyer	
Michael Matteo	Reynold Alexander	

<b>NEXT MEETING/WORKSHOP</b>	June 28, 2011
<b>TIME</b>	10:00am
<b>LOCATION</b>	FRES Library