



# Suffolk County Department of Social Services

## PRE-RENTAL INSPECTION AGREEMENT

CASE NAME \_\_\_\_\_ CASE NUMBER \_\_\_\_\_

PROPOSED ADDRESS \_\_\_\_\_

Prior to authorizing any moving fees, rent, brokers fee or security agreement for a rental unit, the Department must conduct a pre-rental inspection of the premises.

Social Services regulation NYCRR 352.6 requires that both the landlord and tenant agree to the condition of the premises as recorded by the Department's Housing Advisor during the pre-rental inspection.

In order to expedite matters, the SCDSS allows Landlords and tenants to voluntarily waive this right in favor of the signing of the following agreement. If you do not want to waive your right to agree to the condition of the premises as recorded during the pre-rental inspection, you will be notified after the rental unit passes inspection and the report is available for your approval.

***A landlord or agent should not arrange for a pre-rental inspection unless the conditions listed in the attached Pre-Rental Inspection Guidelines can be met by the inspection date.***

### TENANT

**Choose one (1) of the following options:**

- I agree to accept the Department of Social Services Pre-Rental Inspection Report as an accurate representation of the condition of the premises and the basis upon which any future claims for security payment will be made.
- I will arrange to review the Pre-rental Inspection Report prior to signing a statement agreeing to its accuracy.

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Tenant Attestation: I understand that any security payments for damages or unpaid rent made to my landlord on my behalf by the Department of Social Services will be recovered from my public assistance grant.**

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### LANDLORD

**Choose one (1) of the following options:**

- I agree to accept the Department of Social Services Pre-Rental Inspection Report as an accurate representation of the condition of the premises and the basis upon which any future claims for security will be made.
- I will arrange to review the Pre-rental Inspection Report prior to signing a statement agreeing to its accuracy.

Landlord Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Landlord Attestation: I understand that a claim against the Security Agreement for non-payment of rent and/or damages must be made to the Department of Social Services within ten (10) days of the tenant vacating the premises.**

Landlord Signature: \_\_\_\_\_ Date: \_\_\_\_\_