

Suffolk County Landbank Program
Suffolk County Department of Economic Development and Planning
H. Lee Dennison Building – 1st Floor
Media Room # 182
Hauppauge, NY 11788-0099

October 14, 2015 at 10:30 a.m.

Meeting Minutes

PRESENT:

Board of Directors:

Joanne Minieri, Chair - Deputy County Executive and Commissioner, Economic Development and Planning
K. Kelly Morris, Deputy Executive Director, SC IDA (Alternate Director for County Executive Steven Bellone)
Hon. Tom Cilmi, Suffolk County Legislator, District 10
Cara Longworth, Executive Director, Empire State Development
Anna Throne-Holst, Supervisor, Town of Southampton
Jason Smagin, Assistant Director of Real Estate, SC Economic Development and Planning

Staff Present:

Executive Director - Amy Keyes, Deputy Commissioner, SC Economic Development and Planning
President - Sarah Lansdale, Director of Planning, SC Economic Development and Planning
Robert Braun, SC Dept. of Law
Andre Bermudez, SC Economic Development and Planning
Katelyn Meehan, SC Economic Development and Planning
Brian Petersen, AVZ
Janet Gremli, SC Dept. of Health Services
Colleen Badolato, Secretarial Asst., SC Economic Development and Planning

Not Present:

Hon. Steven Bellone, Suffolk County Executive
Hon. DuWayne Gregory, Presiding Officer, SC Legislature

Guests

Mike Rosato

CALL TO ORDER

The Landbank Board meeting was called to order by Commissioner Minieri at 10.39 a.m. There was a quorum (5 members present).

PUBLIC PORTION: No speakers present

NEW BUSINESS:

Review and Approval of Minutes of September 16, 2015 Meeting

Request for Motion to approve by Commissioner Minieri.

- *Motion made by Kelly Morris; seconded by Jason Smagin. Motion Approved 3-0-2 Abstentions. Commissioner Minieri and Cara Longworth were not present at the September 16, 2015 meeting.*

- **Re-Introduction of New Board Members:**

Cara Longworth, Executive Director of Empire State Development
Jason Smagin, Assistant Director of Real Estate

EXECUTIVE DIRECTOR'S REPORT

- Amy Keyes gave brief highlights of the 2016 Budget, for vote at today's Landbank Board meeting.
- 5 homes purchased in 2015, rehab is underway at one of them
 - 3 Phase II's completed, 3 additional Phase II's anticipated to be occurring by end of 2015, 10 Phase I's to be initiated at the beginning of 2016.
 - Tentative approval for a \$200,000 Water Quality Grant, pending Legislative approval.
- Sarah Lansdale - Preliminary approval of \$200,000 grant from Water Quality Protection and Restoration Program (WQPRP) to fund "Wetrofit" improvements on the Landbank residential homes.
- Brian Petersen of AVZ gave brief status report on 2016 budget.

BOARD ACTIONS REQUESTED

- **Resolution 2015-16 - Adopting FY 2016 Budget**
Motion to Approve by Cara Longworth, seconded by Anna Throne-Holst - Motion approved 5-0-1
Abstention by Leg. Tom Cilmi.
- **Resolution 2015-17 - Authorizing the Executive Director to enter into a contract with Goodman-Marks Associates, Inc. (Certified Real Estate Appraisers)**
Motion to Approve by Leg. Tom Cilmi, seconded by Supervisor Throne-Holst - Motion approved 6-0-0.
- **Appointment of Jason Smagin as a member of the Audit and Finance Committee.**
Motion to appoint Jason Smagin as a member of the Audit and Finance Committee made by Cara Longworth; seconded by Commissioner Minieri. Motion approved 6-0-0.

UPDATES

- Sarah Lansdale gave a quick update on two pieces of legislation (Resolutions 853 & 853 that passed the Legislature on October 6, 2015 that will facilitate the disposition of brownfields properties the Landbank will be considering in the future.
- Janet Gremli - 344 Merrick Road in Amityville had a formal hearing Sept. 30th for issuance of a warrant for Phase II site access. Health Dept. is awaiting decision from the court.
- 4 Priority properties Status - Phase II's completed and reviewed by Health Dept.
- Andre Bermudez - 4 Priority properties Phase II's - looking to issue RFP to market liens for purchase from the Landbank for remediation and development of these properties.
- MOU with DEC - Draft agreement is currently being reviewed by DEC Lead Counsel.

ADJOURNMENT

Commissioner Minieri made a motion to adjourn the meeting at 11:23 a.m.
Motion made by Cara Longworth; seconded by Commissioner Minieri.

The next meeting of the Landbank Board is scheduled for Wednesday, December 16, 2015 at 10:30 a.m. at the H. Lee Dennison Bldg., Hauppauge - 1st Floor, Media Room # 182.