

Suffolk County Landbank Program
Suffolk County Department of Economic Development and Planning
H. Lee Dennison Building – 1st Floor
Media Room # 182
Hauppauge, NY 11788-0099

Suffolk County Landbank Audit and Finance Committee
December 16, 2015 at 10:00 a.m.

Meeting Minutes

PRESENT:

Joanne Minieri, Deputy County Executive and Commissioner, SC Dept. of Economic Development and Planning
K. Kelly Morris, (Alternate Director), Deputy Executive Director, SC Industrial Development Agency
Jason Smagin, Assistant Director of Real Estate, SC Division of Real Property Acquisition and Management

Staff:

Amy Keyes, Deputy Commissioner, SC Dept. of Economic Development and Planning
Sarah Lansdale, Director of Planning, SC Dept. of Economic Development and Planning
Robert Braun, Esq., Counsel to the Landbank, SC Dept. of Law
Brian Petersen, AVZ
Janet Gremler, SC Dept. of Health Services
Andre Bermudez, SC Dept. of Economic Development and Planning
Colleen Badolato, SC Dept. of Economic Development and Planning
Michael Maraviglia, SC Division of Water Quality
Rosemarie Pforr, SC Division of Workforce Housing and Community Development
John Klingler, Sheehan and Company
Kevin Schmutz, Sheehan and Company

CALL TO ORDER

The Landbank Audit and Finance Committee meeting was called to order by K. Kelly Morris at 10:10 a.m. There was a quorum present.

REVIEW AND APPROVAL OF MINUTES OF AUDIT AND FINANCE COMMITTEE

- *Motion to approve Minutes of the October 14, 2015 Audit and Finance Committee made by Joanne Minieri; seconded by K. Kelly Morris. Motion approved 2-0-1.*
Jason Smagin abstained as he was not a member of the Audit and Finance Committee at the October 14, 2015 meeting.

NEW BUSINESS

- John Klingler, Audit Manager for Sheehan and Company and Brian Petersen of AVZ gave an update of the audit process and account status, including the addition of purchase and sale of Zombie homes.
- **Review SCLBC Resolution 2015-18 for recommendation to the full Landbank Board for approval: Authorizing the Executive Director to enter into renewed contracts with previously contracted professional services firms.**
Motion made by Joanne Minieri to recommend Reso. 2015-18 to full Landbank Board; seconded by Jason Smagin. Motion approved 3-0-0.

NEXT STEPS

- Tentative 2016 Committee Schedule for recommendation to the SC Landbank Corp. Board
Motion made by Joanne Minieri to recommend the tentative schedule to the SCLBC Board for approval; seconded by Jason Smagin. Motion approved 3-0-0.

ADJOURNMENT

Motion to adjourn the Audit and Finance Committee Meeting by Joanne Minieri; seconded by Kelly Morris.
Meeting adjourned at 10:27a.m.

The next meeting of the SC Landbank Corporation Audit and Finance Committee is tentatively scheduled for Wednesday, March 16, 2016 at 10:45 a.m. in the H. Lee Dennison Bldg., 1st Floor Media Room # 182, Hauppauge, NY 11788.

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