

Suffolk County Land Bank Program
Suffolk County Department of Economic Development and Planning
Division of Planning and Environment
H. Lee Dennison Building – 4th Floor
Hauppauge, NY 11788-0099

December 17, 2014 at 10:00 a.m.

SC Land Bank Governance Committee
Meeting Minutes

PRESENT:

Committee Members

Joanne Minieri, Chair, Deputy County Executive and Commissioner, EDP
Hon. Tom Cilmi, Suffolk County Legislator
Anna Throne-Holst, Supervisor, Town of Southampton

Non-Committee Members

Kelly Morris, Secretary for Land Bank, SC Economic Development and Planning

Staff:

Sarah Lansdale, Director of Planning
Robert Braun, Esq., Counsel to the Land Bank, County Attorney's office
Andre Bermudez, SC Economic Development and Planning
Katelyn Meehan, SC Economic Development and Planning
Colleen Badolato, SC Div. of Planning and Environment
Robert J. Ryan, Harris Beach PLLC
Jared Kasschau, Harris Beach PLLC

CALL TO ORDER

The Land Bank Governance Committee meeting was called to order by Joanne Minieri.

NEW BUSINESS

- Review Governance Committee Charter and make changes, if necessary. Two changes proposed:
 - Any reference on Page 2, first paragraph, to "finance committee" should be changed to read "governance committee."
 - How many members would constitute a majority of the Committee?
Committee Members agreed to amend Charter at next full Board Meeting.
- Select Governance Committee Chair - **Joanne Minieri**
 - *Motion to approve made by Hon. Tom Cilmi; seconded by Anna Throne-Holst*
- Review potential edits to SCLBC By-laws -
 - Propose change to allow County Executive to appoint a designee to attend and vote on his behalf at today's meeting.
 - Propose amended by-laws to include language to allow all members to appoint designees.
- Review Board Evaluation Results - Results are anonymous.
- Propose 2015 Governance Meeting Schedule - 2 meetings/year (March and June)
 - Summary evaluation form must be submitted prior to March 31, 2015.

ADJOURNMENT

Joanne Minieri adjourned the meeting at 10:48 a.m.