

**Suffolk County Land Bank Program**  
**Suffolk County Department of Economic Development and Planning**  
**Division of Planning and Environment**  
**H. Lee Dennison Building – 4<sup>th</sup> Floor**  
**Hauppauge, NY 11788-0099**

**December 4, 2014 at 9:30 a.m.**

**SC Land Bank Audit Committee**  
**Meeting Minutes**

**PRESENT:**

Hon. DuWayne Gregory, Presiding Officer, Suffolk County Legislature  
Jill Rosen-Nikoloff, Suffolk County Real Estate Director

**Staff:**

Sarah Lansdale, Director of Planning  
Kelly Morris, SC Economic Development and Planning  
Robert Braun, Esq., Counsel to the Land Bank, County Attorney's office  
Andre Bermudez, SC Economic Development and Planning  
Katelyn Meehan, SC Economic Development and Planning  
Colleen Badolato, SC Div. of Planning and Environment

**CALL TO ORDER**

The Land Bank Audit Committee meeting was called to order by Presiding Officer DuWayne Gregory at 9:40 a.m.

**NEW BUSINESS**

- **Adopt Audit Committee Charter**  
*Motion made to adopt the Charter by P.O. Gregory; seconded by Robert Braun*
- **Select Audit Committee Chair - P.O. Duwayne Gregory**  
*Motion made by P.O. Gregory; seconded by Jill Rosen-Nikoloff*
- **Propose Audit Committee Meeting Schedule**
  - There is a requirement for 2 Committee meetings a year. Proposed dates are May/Nov. 2015  
*Motion made by P.O. Gregory; seconded by Jill Rosen-Nikoloff*
- **Review proposals and recommend a Public Accounting firm to annual audit.**
  - Recommendation of Sheehan and Co, located in Brightwaters, NY to full Land Bank Board.  
*Motion to recommend Sheehan and Co. to full Land Bank Board made by P.O. Gregory; seconded by Jill Rosen-Nikoloff*

**ADJOURNMENT**

P.O. Gregory adjourned the meeting at 9:50 a.m.