

**Suffolk County Land Bank Program
Organizational Meeting
Suffolk County Department of Economic Development and Planning
Division of Planning and Environment
H. Lee Dennison Building – 4th Floor
Hauppauge, NY 11788-0099**

June 4, 2013 at 10:00 a.m.
Meeting Minutes

Time: 10:06 a.m.

PRESENT:

Board of Directors:

Hon. Steven Bellone, Suffolk County Executive
Hon. Tom Cilmi, Suffolk County Legislator
Hon. DuWayne Gregory, Suffolk County Legislator
Andrea Lohneiss, LI Regional Director, Empire State Development Corp. (arrived 10:26 a.m.)
Joanne Minieri, Deputy County Executive and Commissioner of Dept. of Economic Development and Planning
Jill Rosen-Nikoloff, Suffolk County Real Estate Director
Hon. Anna Throne-Holst, Supervisor, Town of Southampton & President, SC Town Supervisors Assn.

Guests:

Hon. Kara Hahn, Suffolk County Legislator, 5th District
Hon. Jay Schneiderman, Suffolk County Legislator, 2nd District
Lynne Bizarro, County Attorney's Office
Andre Bermudez, Economic Development and Planning
Alyssa Turano, Aide to Legislator Hahn

Staff Present:

Sarah Lansdale, Director of Planning
Thomas Kelly, Senior Project Manager, Dept. of Economic Development and Planning
Robert Braun, Esq., Counsel to the Land Bank, County Attorney's office
Colleen Badolato - Secretarial Asst.

CALL TO ORDER and WELCOME

The 1st meeting of the Land Bank Board was called to order by Joanne Minieri, Vice Chair, at approximately 10:06 a.m. and attendees were announced. There was a quorum.

Sarah Lansdale presented a brief overview of the current situation, the history of the Land Bank and its purpose.

ELECTION OF OFFICERS:

Joanne Minieri proceeded with the election of officers as follows:

Chairman:	Steven Bellone
Vice Chairman:	Joanne Minieri
Treasurer:	Jill Rosen-Nikoloff

Secretary: Andrea Lohneiss

2 members of Land Bank as independent agency were appointed:

President: Sarah Lansdale
Executive Director: Tom Kelly

Leg. Cilmi made a motion to accept slate of officers as presented, seconded by Leg. Gregory Unanimously approved by all.

MEMORANDUM OF UNDERSTANDING

- Joanne Minieri made a Motion to approve MOU. Motion seconded by Leg. Tom Cilmi. Motion approved.
- **BY-LAWS**
 - Bob Braun gave an overview of the by-laws
 - Joanne Minieri made a Motion to approve the By-Laws. Motion seconded by Leg. DuWayne Gregory. Motion approved by all.

Lien Transfer of "Do Not Take" parcels from County to SCLBC through SC Legislature.

County Executive asked for a motion: Jill RNT made a motion to send a letter out to all 133 landowners. Leg. Cilmi seconded. So approved.

ESTABLISH SUBCOMMITTEES

- Land Disposition and Site Selection (Inventory and disposition)
Jill Rosen-Nikoloff, Leg. Gregory, Leg. Cilmi
County Executive Bellone, Chair, asked for a motion. Motion to approve by Joanne Minieri; seconded by Anna Throne-Holst. Motion approved by all.
- Superfund Sites
Joanne Minieri, Andrea Lohneiss, Anna Throne-Holst
County Executive Bellone, Chair, asked for a motion. Motion to approve by Leg. Gregory; seconded by Leg. Cilmi. Motion approved by all.

MEETING DATES

- Motion to approve Meeting dates - September 20, 2013, December 13, 2013, March 2014 and June 2014.

ADJOURNMENT

The meeting was adjourned at 11:15 a.m. County Executive Bellone asked for a motion to adjourn. Motion to adjourn was made by Anna Throne-Holst, seconded by Leg. DuWayne Gregory, unanimously approved.