

# COUNTY OF SUFFOLK



**STEVE LEVY**  
SUFFOLK COUNTY EXECUTIVE

Denis McElligott, Commissioner

Department of Consumer Affairs

## CHANGE OF LICENSING RECORDS

Name: \_\_\_\_\_

License Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

### PLEASE CHECK AND FILL IN APPROPRIATE AREA:

Home Address: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_

New Business Name: \_\_\_\_\_

New Business Address: \_\_\_\_\_

New Business Telephone #: \_\_\_\_\_

Additional Business Name: \_\_\_\_\_

Change of Corporate Officers or Partnership: \_\_\_\_\_

Lost or Damaged I.D. Card/License Certificate

**WHEN CHANGING THE BUSINESS NAME, ALL NECESSARY DOCUMENTS MUST ACCOMPANY THIS FORM: INSURANCE CERTIFICATE, BUSINESS CERTIFICATE OR CORPORATE PAPERS (STATE FILING RECEIPT AND SEALED MINUTES LISTING CORPORATE OFFICERS).**

- **THERE IS A \$25.00 FEE TO CHANGE YOUR BUSINESS NAME**
- **THERE IS A \$25.00 FEE TO REPLACE YOUR I.D./CERTIFICATE**
- **PLEASE CALL (631) 853-4599 IF YOU REQUIRE ANY ASSISTANCE**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date