Suffolk County Clerk's Office

Judith A. Pascale ~ Suffolk County Clerk

310 Center Drive ~ Riverhead, NY 11901 ~ Attn: Public Access (631) 852-2000 ext. 800

Business Certificate Order Form

Requirements:

1) **Business Name**
2) **Owner's Name**
3) **The fee for a certified copy is $5.00. Submit completed order form and check or money order (made payable to Suffolk County Clerk) to address listed above.**
4) **Include a self-addressed stamped envelope.**

Certificate Information

Business Name

Owner's Name

File Number:

Filed Date:

Original ☐

Amended ☐

Please see: https://kiosk.suffolkcountyny.gov/KioskWeb/Notifications.aspx to search for business certificate information.

Accept agreement, next window click Searches on red bar and select Business Certificates. Click the Search button. You may access additional information by clicking on the Business Name.

Contact Information

Email Address:

Telephone Number:

Mailing Address

Name

Address

Address

***Note:**

****Unless specified the most recent certificate will be processed.***