

SUFFOLK COUNTY BOARD OF ETHICS

Minutes of Meeting Held on  
December 3, 2014  
Office of the Board of Ethics  
Sunrise Business Center, 3500 Sunrise Highway, Room 364  
Great River, New York 11739

Meeting: *Board Members present:* Robin Long, Linda Spahr, Richard Halverson, Dennis O’Doherty, and Heather Palmore. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, Board Secretary, taking minutes. *Counsel present:* John Gross, Esq. arrived at 9:45 a.m. during Executive Session.

Ascertainment of Quorum: The meeting was called to order at 9:30 a.m. by Chairperson, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Heather Palmore, seconded by Linda Spahr, to adopt the agenda. Upon a vote being taken, motion was approved (5-0-0).

Adoption of Minutes: A motion was made by Linda Spahr, seconded by Dennis O’Doherty, to adopt the minutes of the November 19, 2014 meeting. Upon a vote being taken, motion was approved (5-0-0).

Public Session: Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. Robin Long closed public session.

Chair Report: Tabled.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- IT Programming finalized
  - Two focus groups, IT Department and Civil Service.
- Director of Annual Disclosure in NY IT Department conferenced with County IT Department
  - County Attorney’s Office Cc’d/ MOU if needed.
- Counsel Contract
- Solicitation of Quotes for Trainer
  - “No Conflict of Interest Disclosure Statement” to be signed by Board Members as Review Committee.

Executive Session: At 9:40 a.m. a motion was made by Robin Long, seconded by Heather Palmore to go into Executive Session for the purpose of discussing confidential matters pertaining to three Advisory Opinions, update on Dual/Outside Employment FDS Audit, Counsel updates, and Privacy Requests in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (5-0-0).

John Gross, General Counsel, and Heather Palmore, Board Member, left during Executive Session.

During Executive Session the Board voted on AO-2014-10, as amended (4-0-0), AO-2014-12 (tabled), and standing of AO-2014-14 (4-0-0).

A motion was made by Linda Spahr, seconded by Robin Long to approve all privacy requests in accordance with the Board’s Redaction Policy, to notify all persons accordingly, and to direct staff to bring any further request, beyond the scope of the Board’s Redaction Policy, before the Board for determination. Upon a vote being taken, motion was approved (4-0-0).

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A motion was made by Robin Long, seconded by Linda Spahr to close Executive Session. Upon a vote being taken, motion was approved (4-0-0).

New Business: At 11:30 a.m. a motion was made by Robin Long, seconded by Linda Spahr to change the meeting from of the December 17, 2014 Board Meeting to 5:00 p.m. Upon a vote being taken, motion was approved (4-0-0).

The next meeting of the Board will be held on December 17, 2014 at 5:00 p.m.

There being no further business, a motion was made by Robin Long, seconded by Linda Spahr to adjourn the meeting. Upon a vote being taken, motion was approved (4-0-0) (11:35 a.m.).