

SUFFOLK COUNTY ONE-STOP EMPLOYMENT CENTER MONTHLY CAREER WORKSHOPS AND SERVICES

ACCES-VR Orientation: (*Adult Career and Continuing Education Services- Vocational Rehabilitation -formerly VESID*) Assists individuals with disabilities to obtain and maintain employment.

Breaking Barriers: Identify and develop strategies to alleviate job search difficulties arising from a previous criminal conviction. Repair RAP Sheet errors, determine Certificate of Relief from Disabilities eligibility and file for Certificate of Good Conduct.

Career Exploration: Provides a unique opportunity to explore career paths and speak to industry leaders.

Choices: A Career Assessment tool used to evaluate and examine your interests, work values, and the beliefs about your skills.

Cover Letter Writing: Learn to prepare proper Marketing, Cover and Thank You letters.

Disclosure in the Workplace: Developed to discuss the Who? What? Why? When? and How? Of the disclosure process regarding disabilities. Summarizing ADA regulations while focusing on an individual approach to disclosure.

Experienced Worker Program: Urban League Program: Adults 55 and older. Paid Community Service, gain experience while expanding your job skills.

How to Effectively Work with Recruiters: Learn to find the right recruiter, what information you should share, and how to navigate the process cautiously and effectively.

How to Target Companies and Employers: Learn how to identify potential employers, research company information, and develop contacts within an organization.

How to Use the Internet for Your Job Search: Learn how to navigate the Internet for your Job Search.

Interviewing: Review necessary preparation, conduct, and follow-up to ensure interview success, including how to handle challenging questions.

LinkedIn for Beginners: A 2-hour, hands-on, social media workshop where you will learn how to create a LinkedIn account and profile, to help you in your job search.

Mastering LinkedIn (Advanced): A two-part, advanced, 3-hour, hands-on workshop for current LinkedIn users who have accounts. Covers best practices on building your profile, connections, recommendations and endorsements.

Networking 101: Discusses skills building and expanding your network to aid your job search. Most successful technique to finding a job in today's market.

NYS Veterans Representative: A New York State Veteran's representative will speak to veterans about employment opportunities as well as Federal & State programs specifically for veterans.

Proven Ways to Land a Job Today: Forty strategies and tips to most efficiently re-enter the workforce.

Resume Writing: Learn the latest theories of resume writing. Format samples are provided and production assistance may be offered.

Salary Negotiation: Outlines strategies to get the income you deserve, and provides answers to employer's questions regarding salary.

Strategies for the Older Job Seeker: This workshop offers updated job search skills for older job seekers in today's changing workforce environment

Transferable Workplace Skills: Demonstrates how to apply previously-learned industry experiences to any new occupation. Great for career-changers!