

**BOARD OF TRUSTEES  
SUFFOLK COUNTY DEPARTMENT OF PARKS,  
RECREATION AND CONSERVATION  
MINUTES OF AUGUST 27, 2020**

**BOARD MEMBERS PRESENT**

Gilbert Cardillo	Trustee, Town of Riverhead
Kathleen Gooding	Trustee, Town of Shelter Island
Debra Kolyer	Member of the Board
Joseph Kukral	Member at Large
Peter Leis	Chairman, Trustee, Town of Islip
William B. Sickles	Vice-Chairman, Trustee, Town of Southampton
Richard White, Jr.	Trustee, Town of East Hampton

**ABSENT**

Dawn Hopkins	Trustee, Town of Brookhaven
Daniel Lloyd	Trustee, Town of Babylon
Michael Rosato	Trustee, Town of Smithtown
James W. Wright	Trustee, Town of Huntington
VACANT	Trustee, Town of Southold

**PARKS DEPARTMENT**

Jason Smagin	Commissioner
Don McKay	Deputy Commissioner
Terry Maccarrone	Coordinator of Community Based Programs
Tony Trotta	Senior Superintendent
Richard Martin	Director of Historic Services
Emily Lauri	Community Relations Director
Nick Gibbons	Chief Environmental Analyst
Barbara Rittman	Senior Office Assistant

**GUESTS**

Kara Hahn	Legislator, District 5, Parks Chairperson
Christina DeLisi	Aide, Presiding Officer Robert Calarco
John Pavacic	Executive Director, Central Pine Barrens Commission
Elizabeth Wayland-Morgan	Executive Director, Vanderbilt Museum
James P. Kelly	President, Vanderbilt Museum

**PUBLIC PORTION**

There were no members of the public present.

**APPROVAL OF MINUTES OF JULY 16, 2020**

**A motion to approve the minutes was made by Trustee Richard White and it was seconded by Vice Chairman William Sickles. The minutes were approved by a vote of 7-0-0.**

## **VANDERBILT MUSEUM - PROPOSED EXTENSION OF TENT PLATFORM AND INSTALLATION OF NEW BRICK WALKWAYS AND LANDSCAPING**

Richard Martin gave a brief introduction of the project and explained that new Executive Director Elizabeth Wayland-Morgan had contacted him to inspect plans to expand the platform for the tent area that they've been using on the Vanderbilt property for over twenty years. Richard and Nick Gibbons both visited the site to inspect where changes would take place. The proposal is coming to the Parks Trustees for their review which is required by the Council on Environmental Quality as the Historic Trust.

Elizabeth thanked all for having both she and new Board President James Kelly to the meeting to present their proposal for the Vanderbilt Museum. Packets were distributed to the Parks Trustees illustrating the proposed project. Elizabeth explained that a donor to the Vanderbilt Museum would like to have a celebration for his daughter there and offered a new tent for the project. The tent to be donated would be a brand new tent and would be increased in size by twenty feet on the north and south sides. Richard stated that the tent in the photos shows the existing tent that is being used and the new one will look the same but just be larger. Elizabeth stated that they will be able to accommodate up to 350 people with the new tent, as opposed to 262 people that can presently be accommodated, and it would not be installed until next year. All of the weddings, celebrations and corporate functions for this year have been cancelled due to the pandemic but they are hoping for next year to be a much better year. Richard added that the larger tent will allow the museum to increase their income and allow more opportunities for larger parties and more events. Elizabeth noted that upon close examination, the existing tent is tattered in places and has patches in many spots throughout. Some re-grading will also need to be done with the proper approvals before moving forward.

Richard noted the beautiful view shed of the water. The tent is removed for the winter months but the clear views out to the bay that were in the original Vanderbilt landscape design are still there. An aerial photo of the property shows the main house and the tent site is situated immediately to the left. The tent would be expanded to the north by twenty feet and to the south by twenty feet, and won't change the view shed going to the water. The landscaping around the platform base of the tent will also be completely redone. A new brick walkway will match the other already existing walkways on site and will offer much improved handicap access to the tent, as opposed to going across the lawn. One section of walkway will lead to the drive from the parking area and the other walkway will lead to the main house (mansion) where the restrooms are located, creating a much more user friendly area.

Richard stated that he is in support of the project and MaryAnn Spencer, the chair of the Historic Trust Committee has also viewed the site and agrees that it would be great for the Vanderbilt Museum to improve their fundraising capabilities. Richard noted that they are looking for a resolution from the Parks Trustees approving the plan for the museum to move forward with the project and work with the donor.

Vice Chairman William Sickles inquired if there are any concerns that the Parks Department has from the standpoint of the impact of the size of the project. Nick Gibbons stated that the overall expansion of the existing facility is a minor one. He added also that the perimeter will be beautified with a new garden, the overall project is a positive support to the museum and he sees no potential downside to the planned improvements.

Deputy Commissioner Don McKay stated that he is a former trustee of the Vanderbilt and added that this tent will help to enable the museum to hopefully generate more private funds to sustain the museum's mission and needs for further refurbishment. The hotel/motel tax that they rely on heavily for operating needs is not currently doing very well right now due to the pandemic.

**A motion to approve moving forward with the proposed extension of the tent platform, installation of new brick walkways and landscaping at the Vanderbilt Museum was made by Trustee Kathleen Gooding and it was seconded by Trustee Richard White. The motion was unanimously approved by a vote of 7-0-0.**

### **ANNUAL UPDATE OF THE CENTRAL PINE BARRENS PROGRAM**

Executive Director of the Central Pine Barrens Commission, John Pavacic distributed handouts outlining his presentation. He reported that there were a number of cancellations of scheduled events as a result of the Covid-19 pandemic. The Pine Barrens Discovery Day which is normally held the weekend after Labor Day at the centralized location at Wertheim National Wildlife Refuge will be held at three separate locations this year. Socially distanced guided hikes will be offered at the Quogue Wildlife Refuge and Cranberry Bog County Nature Preserve, and a self-guided scavenger hunt will be held at Wertheim National Wildlife Refuge.

The spring 2020 New York Wildfire and Incident Management Academy was cancelled due to the pandemic but the fall academy will be held from October 15 – October 26<sup>th</sup> and run longer than the normal one week. It will be held at the Holiday Inn, LIE Exit 63 instead of Brookhaven National Lab which has closed down until the end of the year. The academy provides wildfire training, prescribed fire training and incident management courses. John distributed brochures and postcards for anyone interested in the academy.

John stated that the Suffolk County Parks Department is a member of the Wildfire Task Force entity and that either a socially distanced meeting or a zoom meeting is being planned for the fall.

With regard to compliance and enforcement, Covid-19 has sparked a significant increase in the number of incidents, particularly illegal dumping of solid waste and all-terrain vehicle activity throughout the Central Pine Barrens. With the schools being closed, there has also been an uptick in four-wheel drive activity. With people being at home, there was more time for home improvements and it caused a significant increase in dumping activity. There has been double the number of incidents than we had at this time last year. John noted that remote camera surveillance is being used which has been very successful and has resulted in quite a few apprehensions and prosecutions.

There has been significant activity in the Prescribed Fire Program. In March 2018, the NYS DEC awarded the Commission with a 5-year, \$1.25 million grant to develop and implement a Prescribed Fire Program in Central Pine Barrens forests. The Pine Barrens is a primarily fire dependent ecological community and it needs fire to thrive and to sustain vegetation. Last year, a part-time fire management specialist was hired and he has been instrumental in getting a fully drafted prescribed fire management plan completed. It is hoped that the Commission will adopt it by the end of the year.

A number of individual burn plans are currently being worked on, mostly on DEC land. The Commission is also seeking development of a Memorandum of Understanding (MOU) with major landowning agencies, including Suffolk County Parks. It would allow the Commission to bring fire back to many areas that greatly need it. This week is the 25<sup>th</sup> anniversary of the 1995 wildfires that caused significant impact to both the Rocky Point Preserve area and the Sunrise fire which was not far from Sears Bellows CP, right near Route 31 and Gabreski Airport. One of the reasons for the big wildfire and also the one in 2012 was that there was a lot of fuel buildup on the forest floor that hadn't been burned off in many years and this led to the fire reaching the crowns of the trees, causing it to be uncontrollable. One of the aims of the prescribed fire program is to help reduce the fuel load and make it more controllable.

John noted that a number of staff have undergone drone training at the state training center and they have received their FAA-107 license. Once the Covid-19 issue lightens up, they are hoping to get back into the

program and finish up training (using inexpensive practice drones). It is hoped that the more expensive drone to be used when needed, will be up and running on actual missions in the very near future.

The Commission has been actively involved with the Southern Pine Beetle and thankfully, the activity this year is much lower. If there are any hot spots, they are hoping to tackle them in the fall with the DEC via suppression (cutting down the infested trees to reduce the spread). The Commission also implemented a cooperative research program with the SUNY College of Environmental Science & Forestry and executed a Memorandum of Understanding with them to actively engage in forest health monitoring.

The Commission is participating in the final year of the NY Empire State Pollinator Survey project to determine pollinator abundance and biodiversity. There has been a great focus on bees, our dependence on pollinators and invasive species management. Areas slated for future management includes meadows, forests, wetlands and roadsides.

With regards to land use management, the Lewis Road Planned Residential Development project entails a 130-unit residential development, golf course and other amenities in East Quogue on more than 600 acres of land in Compatible Growth Area and Core Preservation Area. It is the largest project the Commission has ever reviewed and a decision is expected at the September 16, 2020 meeting.

The US Geological Survey (USGS) Water Resources Monitoring Program will continue into 2023 and entails comprehensive water quality and water quantity monitoring in the Central Pine Barrens. It monitors groundwater and surface waters, including the Carmans and Peconic Rivers, the headwaters of which are both located in the Central Pine Barrens.

A number of education and research programs had to be cancelled due to the pandemic. The Barrens to Bay Summer Camp at Wertheim normally runs for six weeks and was cancelled but weekly zoom programs have been running at different sites on Long Island and this has been very popular. The 2020 A Day in the Life program normally runs each week and involves Middle and Secondary School students working on actual field science activities, such as water quality measurements and ecological monitoring. It is planned to continue the program with Covid-19 protocols in place.

John reported that the Community Wildfire Protection Plan and Firewise is continuing to be implemented in the Ridge, Manorville and Calverton areas. Individual home inspections are conducted and recommendations made on how to improve a home's ability to survive a wildfire.

John Pavacic announced his retirement in January, 2021 after thirty-five years in public service.

The Commission continues to explore creation of a complementary "friends" type non-profit organization to provide support to its many programs. An advantage of such an organization is that it can tap into and access private funding not available to governmental entities such as the Commission.

John congratulated Commissioner Smagin on his appointment and wished him all the best of luck with his future endeavors at the Suffolk County Parks Department.

Legislator Kara Hahn thanked John Pavacic for all of his years of service to the community and especially the environment. She inquired about the Empire State Pollinator Survey and if it included county parks. John stated that back in the mid-1990's, there was an entity called the Foundation for Ecological Research in the Northeast (FERN) and it was a not-for-profit founded by Dr. Timothy Green from Brookhaven National Laboratory. They established about one hundred forest plots throughout the Pine Barrens where every ten years people were to go and undertake measurements to determine what was happening with the forest. The ten year

timespan is to allow nature to show some significant change if there will be any. Some of the plots were on county land, some on BNL land and some on DEC land. A Ph. D. student from SUNY ESF is leading that effort with CPB Commission Interns to go back to these sites and collect the 10 year later data to see what trends have been occurring in the plots. When the data has been analyzed, we'll be able to see if there are any significant changes happening in the Pine Barrens. John stated that since they are the lead agency, the NYS DEC would have results of the study after this fall and he believes this is the last year of the study.

Legislator Hahn inquired regarding potential for wildfire in Manorville Hills County Park and the Manorville FD need for trails to be kept passable for access vehicles. John stated that a lot of people seem to think that there are long-established roads in the Pine Barrens for the purpose of being able to get to a fire, but that isn't the case. There are no truly established fire roads, with the exception of the former RCA property in Rocky Point where there are massive fire breaks that are several hundred feet wide, and the same thing at the Sarnoff Preserve which is also owned by RCA.

John reported that Suffolk County FRES has been trying to coordinate a field meeting to look at the need and noted that the downside of clearing and opening up a lot of areas is that it makes them more accessible for illegal activities such as ATVs, off-road vehicles and dumping, particularly in the triangle south of Flanders Road, north of Sunrise Highway and east of Pleasure Drive. There was a successful illegal ATV mitigation plan in place for a number of years where there were known ATV access points and they were able to successfully block access from ATV riders. John added that various areas are considered on a case by case basis by multiple agencies to address issues and coordinate activities with regard to fire department access. You have to balance maintaining the integrity of a park, maintain safety and at the same time also have a handle on illegal activities that go on.

Trustee Cardillo inquired if there has been any spotted lantern fly activity in Long Island. John reported that the first detection was made in Staten Island a few weeks ago. They are currently found in one-third of New Jersey, are well established in Pennsylvania, and can be found in Delaware and Maryland. Unfortunately, it's only a matter of time because of the amount of traffic here, but so far none in Long Island yet. The Commission has been educating staff to be able to readily identify them.

## **COMMISSIONER'S REPORT**

Commissioner Smagin reported that he is pleased to be able to have the Parks Trustees meeting in person at one of our great county parks locations. He thanked Vice Chairman Bill Sickles and his wife Joyce for hosting the meeting and providing the excellent refreshments. All present were in total agreement. Commissioner Smagin congratulated former Parks Commissioner John Pavacic on his upcoming retirement and thanked him for all of his efforts and contributions throughout his career.

Commissioner Smagin announced that the Parks Department is nearing the end of the beach season which is Labor Day and stated that the staff has been working very hard in the unique season that we are having. We are continually making changes by providing signage when necessary and making additional rules related to the pandemic when needed. He thanked everyone for their expertise because he has been able to have discussions with trustees and members of other organizations, and consider their recommendations in an effort to come up with the best policies for those people who visit our parks. He added that he is always available to answer any of the Parks Trustees' questions and listen to any concerns.

Commissioner Smagin reported that it was a successful season regarding usage of the parks and he thanked the staff for continuing to work hard to make sure it's a wonderful experience for the public.

## **CHAIRMAN'S REPORT**

**Chairman Peter Leis** inquired if there is an update on the issues with garbage that occurred at Cedar Beach CP. Commissioner Smagin stated that the enforcement procedures that were put in place and reported about at the last Parks Trustees meeting were very successful. Feedback from the local municipality has also been very positive in that area. Commissioner Smagin added that he believes that community frustration was due to years of having these complaints, and then the added impact of the pandemic created even higher park usage. The response Parks has received on how the season turned out has been very positive.

Chairman Leis inquired about the financial situation with the former Terra Glamping group at Cedar Point CP and if it has been settled. Commissioner Smagin reported that requests have gone out for full payment of the balance but the contract with that organization was cancelled. Items that were left on parks property now belong to the Parks Department and everything else was removed. He added that Cedar Point is a spectacular and unique park with beautiful water views and he would like to see it reach a higher potential. He looks forward to working with the experts in this area to try to come up with a successful RFP (Request for Proposal).

Chairman Leis inquired if there have been any changes in erosion at the beaches. Nick reported that a survey was done a few weeks ago ahead of the Isaias storm to get some base line data and the results don't appear favorable for the county to receive any funding for nourishment. Overall, the beaches are in good shape. The worst erosive condition was located on the west side of Shinnecock Inlet at Charles F. Altenkirch County Park, but it was corrected earlier this year and is expected to hold steady for a few years. Nick stated that his greatest concern for erosion currently is on the bayside at Cupsogue CP. We've lost a significant amount of material due to the outgoing tide in Moriches Bay, and it's continuously carving away on the back side of our barrier island at Cupsogue. We're losing dozens of feet over the course of a calendar year and creeping closer to a condition where Burma Road at Cupsogue is going to be threatened. The Parks Department has brought it to the attention of the Army Corps of Engineers because of the large size of the project.

Chairman Leis inquired about progress at the Third House in Montauk. Commissioner Smagin reported that because of the way county funding works, sometimes it goes toward multiple projects. There was approval at the Committee meeting and it then went to the General meeting. Due to the Legislature requesting that one of the projects not move forward, the resolution then had to be revised and go back to Committee for the funds to be committed and hopefully get approved to finish the project. It is going to be heard at Committee next week, the local Legislator is very supportive of it and it is hoped that it will finally be approved since the project is so close to completion.

## **ROUND TABLE**

**Richard Martin** reported that there was a nice article in Newsday on August 11<sup>th</sup> which highlighted the Nature Center at Third House and is run by Ed Johann. Richard met with Ed yesterday and he told Richard that he has received a number of calls from locals interested in joining the organization to assist with exhibits and events. The article also noted the \$1.5 million restoration project that has been under way. Richard noted that \$1 million was devoted to installation of the sprinkler system and other upgrades to the framing of the building. Parks is now looking for the additional \$500,000 to replace the flooring, rebuild the foundation wall and finish up some additional work on the new restroom.

**Parks Committee Chairperson and Legislator Hahn** inquired about some questions that were raised by a local constituent who lives in close proximity to the Orient Point County Park. Commissioner Smagin reported that he has been speaking with the local Legislator and the Parks Department has placed some additional "No Parking" signage along the road that leads to the Point because the local municipality expressed some concern about rescues in that area and the need for emergency vehicles to have access. He stated that the Parks

Department has also had a daily presence of Park Rangers along the road there to ensure that only those patrons who have outer beach stickers have access or they are ticketed. It has been determined that the amount of traffic on the road in question doesn't warrant the need for it to be gated off or closed down.

Legislator Hahn stated that a lot of people are taking advantage of the fact that there are more patrons using our parks because of the Covid pandemic and have increased complaints requesting closing down of access roads. She expressed strong opposition to closing down parks, sections of parks or parking areas because neighbors are unhappy about additional patrons visiting them. This is a very difficult time in our world and our parks are our respite. Legislator Hahn thanked all park staff for the additional cleanup work that is necessary as a result of the increased usage of our parks.

**Nick Gibbons** reported that our last piping plover fledged at Smith Point CP yesterday (8/26) and the crew are there today reopening the entirety of the outer beach for day trip use. He thanked Commissioner Smagin because he started his appointment right at the beginning of the busiest season of the year. The outer beach is full by about 8 a.m. when we have two hundred spots and it is very difficult having to turn people away so everyone is glad that the season is over.

At Smith Point CP, last year we had 31 pairs of adults which was a record setting year. This year, there were 25 pair, 109 eggs laid, 88 eggs hatched, and 52 fledged. This works out to be a productivity of about 2 which is outstanding. 1.5 is the recovery goal. Nick stated that Smith Point is the most productive site in Suffolk County, having the most number of pairs in any one continuous stretch of property. The vast majority of patrons who purchase our outer beach stickers (15,000 sold this summer), buy them for use at Smith Point.

Year after year, Cedar Beach has one or two pairs that routinely fledge all four of their chicks and this is an excellent productivity rate (4.0). This year, we were overrun early in the season with unauthorized recreational activity which was somewhat unchecked at the beginning. It was brought under control, but the birds abandoned their first nest and they never returned. In spite of that, Nick stated that he is optimistic that the birds will return again next year.

Nick reported that the second most highly used recreational beach is Cupsogue CP (one mile long) which had 10 pair of adults, 46 eggs, 35 hatches and 9 fledges. This is a 0.9 productivity rate, falling short of the recovery goal. Legislator Hahn inquired if there is a higher predator rate there. Nick stated that the biggest culprit down at the inlet is a significant rat population (a very efficient predator of the eggs) and down at the east end, close to the Village of Westhampton Dunes is a colony of cats that routinely patrol through the dunes for plover chicks. The U.S. Fish & Wildlife Service is aware of the issue.

Commissioner Smagin thanked Nick and his team for doing an incredible job this summer.

**Trustee Cardillo** thanked Joyce Sickles for the wonderful snacks and drinks. He inquired if Parks has reached out to the Town of Southold Supervisor for a candidate to fill its Park Trustee vacancy. Commissioner Smagin stated that they will speak with the local Legislator and find out what kind of discussions they've been having.

Trustee Cardillo reported that he spends a lot of time at both Sears Bellows CP and Indian Island CP and the parks and campgrounds have been filled with visitors. He commended Superintendent Tony Trotta and his crew for doing a great job keeping the grounds/restrooms clean and trash removed.

Trustee Cardillo inquired about issues with the restaurant at Indian Island Golf Course. Emily Lauri reported that the same group runs both the restaurant and the golf course, but that there are two separate agreements that expire at different times. The restaurant hadn't fallen behind on payments but the golf course did. When the

agreement was reviewed, they paid for the miniature golf course that was supposed to be built and wasn't. Emily added that aside from the golf courses and pro shops, all of the lessees were affected financially due to the pandemic. They couldn't hold events and do a lot of catering that they normally do because of the limitations in the number of people they are allowed to accommodate at this time. Emily reported a decision was made by the Parks administration that at the end of the season, all of the license agreements will be evaluated, what possible loans can be acquired from the federal government will be reviewed, and the data will be scrutinized to determine what the losses actually are.

**Emily Lauri** reported that the Contracts Division will be putting together a Request for Proposal (RFP) for the camp store and the Glamping concession at Cedar Point County Park. There will be an option where they can be done separately or combined. Emily has called for a meeting on September 10<sup>th</sup> with various park staff, as well as Parks Trustees, Vice Chairman Sickles and Member at Large Kukral from Suffolk Committee for Camping to be a part of the committee as they gather information for the RFP. Emily requested that anyone with ideas or suggestions on what should be considered or included in the RFP to please submit them for review.

Emily reported that because of the pandemic this year, there have been a lot of unique requests for different types of events due to the limited attendance amount allowed (50 people) at this time. People are being creative and there have been a lot of applications and permit requests for virtual events such as Earth Day, as well as a drive through haunted trail which is being considered. As further details become available, they will be brought to the attention of the Parks Trustees.

**Member at Large Kukral** thanked Commissioner Smagin and the Parks Department for the phenomenal way the opening for camping was handled in this unprecedented year. He added that he appreciates that the Suffolk Committee for Camping was included in providing input into the decision making process for the opening.

Member at Large Kukral inquired on the status of work that is planned at Cathedral Pines CP. Terry Maccarrone reported that DPW had intended to issue the bid for renovating the entire section of Field B, including redoing the campsites, installing one-way roads, concrete pads, running the electric and updating the entire area. The intent was for it to go to bid in the fall and the money for it was appropriated and borrowed. Plans were postponed prior to the pandemic and then due to the pandemic, the spring borrowing didn't go through and a lot of the cash that was needed to make repairs and purchases at various parks was taken from the Field B project funds and utilized for that.

Terry reported that Parks would be meeting with DPW in the fall to re-evaluate projects and figure out when the Cathedral Pines project will get back on track. The Parks Department is still uncertain what its future funding will look like and the capital budget hasn't been adopted yet. Parks still intends to continue with the projects to replace the bulkhead at Shinnecock Marina, Phase I and the bulkhead at the Maritime Museum boat basin, Phase I. They are both on schedule to go out to bid in the fall and Parks has the money appropriated and will have the cash to be borrowed for it in the fall. Everything else is uncertain at this time.

Member at Large Kukral inquired if the project at Cathedral Pines CP could be scaled down to divert some of the funding for the needed work at Cedar Point since it has a lot more amenities and outdoor activities than Cathedral Pines does. Terry stated that the Parks Department always has the flexibility to make decisions on what its priorities are going to be and it could be a possibility as long as it's feasible. Commissioner Smagin stated that he is open to discussion on smaller phases of work as opposed to large scale projects where return on investment is seen and added that he feels there is a lot of potential at Cedar Point.

**Trustee Gooding** reported that the October Parks Trustee meeting is scheduled to be in Shelter Island and it could be held in the barn instead of the History Center so that social distancing can be possible, as long as all are comfortable with it. It was agreed to hold the meeting in the barn.

**Vice Chairman Sickles** thanked Ray Widergren and his Parks crew for helping to get the meeting set up at Sears Bellows CP. He reported that he visited various parks and spoke with staff during the pandemic about the re-opening of our county parks and he observed that the crew did very well, considering all of the added requirements and social distancing rules that were put in place.

Vice Chairman Sickles stated that the pandemic is blamed for a lot of things and that one of them is that things get pushed off. He recalled that at the February Parks Trustee meeting, Member at Large Kukral had a great idea in suggesting a self-contained group camping area at West Hills CP, at the old Sweet Hollow building site. It was a previously disturbed area, it has great access for utilities there and he agrees that it would be a great location and would be well used. He hopes that the idea will be remembered and still considered.

Vice Chairman Sickles commented that he agrees with Legislator Hahn in stating that when there are issues anywhere, people look to put up a gate and close areas down. The reason for parks is to provide recreational opportunity for people and certainly to have access. Any concerns or issues can be worked out.

**Trustee White** announced that Vice Chairman Sickles' birthday was earlier in the week and all wished him a Happy Birthday.

**A motion to adjourn the meeting was made by Trustee Richard White and it was seconded by Member at Large Joseph Kukral. The motion was unanimously approved by a vote of 7-0-0.**