

**BOARD OF TRUSTEES  
SUFFOLK COUNTY DEPARTMENT OF PARKS,  
RECREATION AND CONSERVATION  
MINUTES OF OCTOBER 20, 2011  
SAGTIKOS MANOR  
WEST BAY SHORE, NEW YORK**

**BOARD MEMBERS PRESENT**

|                         |                                  |
|-------------------------|----------------------------------|
| Miles Borden            | Vice Chairman, Town of Smithtown |
| Gil Cardillo            | Trustee, Town of Riverhead       |
| Gregory Dawson          | Chairman, Town of Islip          |
| Michael J. Domino       | Trustee, Town of Southold        |
| Kathleen Gooding, Ph.D. | Trustee, Town of Shelter Island  |
| Dawn Hopkins            | Trustee, Town of Brookhaven      |
| Debra Kolyer            | Member of the Board              |
| Alexander McKay         | Trustee, Town of Huntington      |
| William B. Sickles      | Trustee, Town of Southampton     |
| Richard F. White, Jr.   | Trustee, Town of East Hampton    |

**ABSENT**

|               |                     |
|---------------|---------------------|
| Bill Shilling | Member of the Board |
|---------------|---------------------|

**PARKS DEPARTMENT**

|                  |   |
|------------------|---|
| Joseph Montuori  | Commissioner                            |
| Tracey Bellone   | Deputy Commissioner                     |
| Tony Trotta      | Superintendent                          |
| Nick Gibbons     | Principal Environmental Analyst         |
| Terry Maccarrone | Coordinator of Community Based Programs |
| Richard Martin   | Director of Historic Services           |
| Ann Rothenberg   | Assistant to the Commissioner           |

**GUESTS**

|                   |  |
|-------------------|--|
| Lauretta Fischer  | Chief Environmental Analyst, Planning Department                                   |
| Christine Gottsch | Sagtikos Manor Historical Society  |
| Pamela Greene     | Director, Division of Real Property, Acquisitions & Mgmt.                          |
| Janet Longo       | Acquisitions Supervisor, Division of Real Property,<br>Acquisitions and Management |
| Tom Young         | County Attorney's Office   |

**PUBLIC PORTION**

There were not any members of the public present.

**APPROVAL OF MINUTES OF SEPTEMBER 15, 2011**

On page 1 change "seconded by Trustee Gooding" to read "seconded by Trustee Hopkins".

On page 3 change "the next meeting is scheduled for November 17<sup>th</sup>...." to read "the next meeting is scheduled for October 20<sup>th</sup>, 2011 at Sagtikos Manor, West Bay Shore, New York".

**A motion to accept the minutes as corrected was made by Trustee White seconded by Trustee Sickles. The minutes were unanimously approved by a vote of 10-0-0.**

## **COMMISSIONER'S REPORT**

Commissioner Montuori reported on the following:

- Deep Hollow Stables sent us a notice that they will be terminating their license agreement effective January 2, 2012, one year early. We are trying to get an RPF in place for next year.
- The Budget Department is working on our budget. We attended a presentation last week and we will be losing some positions. It's not definite....they will let us know what's happening.
- We have had some special events the past few months:
  - Deepwells Fair (5,100 people attended)
  - Seafood Festival at the Long Island Maritime Museum was very successful
  - Country Festival at the Long Island Maritime Museum went well
  - Saktikos Manor Fall Festival went well
  - Big Duck Tree Lighting Ceremony will be November 30<sup>th</sup> at 7:00 PM
- Tom Malanga did an excellent job with the Parks Foundation Volunteer Expo. We plan to expand on this event next year.
- Columbus Day weekend was great. The weather was wonderful.
- We are trying to repair some of the storm damage at Timber Point Golf Course before the beginning of next season.

Deputy Commissioner Bellone reported on the following:

Introductory Resolution 1620-2011 - Authorizing the Creation of an Easement for use by National Grid for Natural Gas Service to the United States Department of Veterans Affairs Hospital at Northport. Deputy Commissioner Bellone reported the Veterans Affairs Hospital in Northport is looking to covert to gas due to the high price of oil. They approached the Town of Huntington, who has joint property with the County. The Town of Huntington reached out to the County and, subsequently, representatives from the Town, the County and National Grid met at the site. All are in agreement with the installation of the gas line. It will run along the perimeter of the property and will not affect any of the ball fields or any improvements to the property. The approval of Trustees is required for this resolution.

**A motion to approve I.R. 1620-2011 "Authorizing the Creation of an Easement for use by National Grid for Natural Gas Service to the United States Department of Veterans at Northport" was made by Trustee McKay and seconded by Trustee Borden. The motion was approved unanimously approved by a vote of 10-0-0.**

Deputy Commissioner Bellone requested the Trustees approval of the Cedar Point Camp Store/Snack Bar Concession RFP which was passed around earlier to the Trustees for their review.

**A motion to approve the Cedar Point Camp Store/Snack Bar Concession RFP was made by Trustee White and seconded by Trustee Cardillo. The motion was unanimously approved by a vote to 10-0-0.**

Deputy Commissioner Bellone requested a volunteer to serve on the Cedar Point Camp Store/Snack Bar RFP Selection Committee. Trustee White volunteered to serve on the RFP Selection Committee.

**A motion to approve Trustee White to serve on the Cedar Point Camp Store/Snack Bar RFP Selection Committee was made by Trustee Dawson and seconded by Trustee McKay. The motion was unanimously approved by a vote of 10-0-0.**

Deputy Commissioner Bellone requested the Trustees approval of the Smith Point Camp Store/Snack Bar Concession RFP which was passed around earlier to the Trustees for their review.

**A motion to approve the Smith Point Camp Store/Snack Bar Concession RFP was made by Trustee Hopkins and seconded by Trustee Dawson. The motion was unanimously approved by a vote of 10-0-0.**

Deputy Commissioner Bellone requested a volunteer to serve on the Smith Point Camp Store/Snack Bar Concession Selection Committee. Trustee Hopkins volunteered to serve on the RFP Selection Committee.

**A motion to approve Trustee Hopkins to serve on the Smith Point Camp Store/Snack Bar RFP Selection Committee was made by Trustee Gooding and seconded by Trustee Sickles. The motion was unanimously approved by a vote of 10-0-0.**

Trustee White said he is concerned about the Deep Hollow Ranch RFP. He hopes the ranch will be up and running by next summer. He said that Deep Hollow Ranch is a critical part of the Montauk economy.

Deputy Commissioner Bellone reported that we will be drafting an RFP for Deep Hollow Ranch.

Trustee Sickles asked if Rusty Leaver is leaving early from his contract, can the contract be assigned to someone else?

Deputy Commissioner Bellone responded that the contract was amended and had a clause that stated he had to notify the County by October if he wanted to terminate early. Rusty Leaver exercised that right under his agreement. He notified us by October 1<sup>st</sup> that he was leaving. There was no provision for reassignment of the contract.

Richard Martin welcomed everyone to Sagtikos Manor. Previously owned by members of the Thompson-Gardiner family since 1758, the Manor and surrounding acres were purchased by Suffolk County in 2002. We very quickly went into contract with the Sagtikos Manor Historical Society, which knew the property very well. It's been a very successful relationship. Besides opening the property for tours and special programs, the Historical Society got a \$250,000 grant from New York State and did a lot of restoration on the exterior of the building of the main house and other items on the property. Richard Martin introduced Christine Gottsch, President of the Sagtikos Manor Historical Society.

Christine Gottsch reported this piece of property was purchased from the Secatogue Indians in 1692 by the Cordlandt family and in 1697 the original section of the house was built. Ms. Gottsch spoke about upcoming events at Sagtikos Manor including exhibits for the quarterly meeting of the Association of Suffolk County Historic Societies. There will be a decorative arts lecture highlighting peacocks on November 1<sup>st</sup> at 7:00 PM, a Ginger Bread Competition on November 16<sup>th</sup>, and Christmas at Sagtikos on December 10<sup>th</sup> and 11<sup>th</sup> from 11:00 AM to 3:00 PM.

Richard Martin discussed Introductory Resolution 1815-2011 – Establishing a Historic Structure Restoration Pilot Program and Directing the Department of Parks, Recreation and Conservation to Issue a Request for

Proposals. This resolution was Legislator Horsley's idea when, during a brainstorming session, the question arose if we can somehow allow private investors to come into our historic buildings. Since a lot of the work will deal with restoration and structural work, the Parks Department will have to partner with the Department of Public Works. This legislation will be put forth as a pilot program. Each project will have to be reviewed by the CEQ, individually, to see if there are alienation of parkland issues. One example of an historic restoration pilot project is the Elwood School House which would have office space and also incorporate a stewardship agreement with a local civic association to use the building as a partnership. A number of historic buildings have come into public ownership and we don't have the groups to maintain them, like we have here at Sagtikos Manor, so they remain vacant. The first five (5) suggestions of long term vacancies for this program are the Elwood School House, the Commerdinger House, the Robinson Duck Farm, the Black Duck Lodge, and the Robert Cushman Murphy Davis House.

## **ROUND TABLE**

Pamela Greene announced that the Legislature approved the 311 acre North Fork Preserve acquisition last week. The acquisition is moving forward and we hope to close before the end of the year.

Deputy Commissioner Bellone thanked Pamela Greene, Janet Longo and Laretta Fischer for all their help with this acquisition going forward.

Deputy Commissioner Bellone gave thanks to Nick Gibbons for all his help. He was essential in this acquisition going forward.

Terry Maccarrone reported that DPW said they will put out an RFP for the boardwalk at Cupsogue by the spring of next year. The design work will be done in-house by DPW.

Trustee White asked about the status of Third House. Commissioner Montuori said we have money for planning. Richard Martin said it needs an inspection report for the interior to bring it up to code for public assembly. We have a certificate of occupancy for office use only. At this time, new projects are not being considered by DPW. Trustee White asked what he can do to move this along. The Commissioner said he would talk to Commissioner Gil Anderson.

Trustee McKay reported he was at a meeting and a question on Leffretts Mill in Lloyd Harbor being offered to the County came up. Laretta Fischer said that Legislator Cooper is putting in a resolution to accept the donation of Leffretts Mill to Suffolk County. Richard Martin said the Parks Department has many concerns regarding acquiring this property.

The next meeting is scheduled for November 17<sup>th</sup>, 2011 at Timber Point Golf Course in Great River, New York.

**A motion to adjourn the meeting was made by Trustee White and seconded by Trustee Sickles. The motion was unanimously approved by a vote of 9-0-0.**