

SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE
APPLICATION FEE WAIVER REQUEST AND CERTIFICATION FORM

Civil Service Law Section 50.5(b): "...fees shall be waived for candidates who certify to the state civil service department, a municipal commission or regional commission that they are unemployed . . . , or are receiving public assistance." Suffolk County law also grants a fee waiver for other classes of applicants. See below.

I request that my application fee for the examination listed below be waived in accordance with Section 50.5(b) of the State Civil Service Law. **A separate Fee Waiver Request Form is required for each application.**

<u>Examination Title</u>	<u>Exam No.</u>	<u>Examination Test Date</u>

Check the box(es) below that apply to you:

- I am a veteran, or active duty military, member of the reserves or National Guard and a Suffolk County resident
- I am a member in good standing of a local fire district or ambulance company and a Suffolk County resident
- I am a volunteer member of the Suffolk County Emergency Response Team (CERT) and a Suffolk County resident.

I am currently:

- Unemployed and primarily responsible for the support of a household
- Eligible for Medicaid
- Receiving Supplemental Security Income (SSI) payments
- Receiving Public Assistance (Temporary Assistance for Needy Families/Family Assistance or Safety Net Assistance):
- Certified Job Training Partnership Act/Workforce Investment Act eligible through a State or local social service agency
- An officer or member of the Suffolk County Auxiliary Police
- An active member of the Suffolk County Police Departments Explorers program and have been a member for at least 2 years. Members must submit a letter from their Explorers post advisor confirming the applicant's satisfactory participation.

This completed form may be duplicated and must be attached to, and submitted with, the applications indicated above. Requests for waiver of the application fee completed more than six months prior to an examination date will not be accepted. All applications must be delivered by the last filing date to:

Department of Human Resources, Personnel and Civil Service
William J. Lindsay County Complex, Bldg. 158
P.O. Box 6100
Hauppauge, NY 11788

*****Affirmation*****

I have read the above portion of Section 50.5(b) of the Civil Service Law relating to the waiver of application fees and certify that I am qualified to receive such waiver for the reasons indicated above. I understand that my claim for application fee waiver may be investigated and I may be disqualified from the listed civil service examination(s) if I make any false statement regarding my eligibility for application fee waiver.

Candidate's First and Last Name (Please Print)

Candidate's Social Security Number

Candidate's Signature

Date