

SUFFOLK COUNTY PLANNING COMMISSION

c/o Suffolk County Department of Economic Development & Planning
100 Veterans Memorial Highway, PO Box 6100, Hauppauge, NY 11788-0099

T: (631) 853-5192 F: (631) 853-4044

Joanne Minieri, Deputy County Executive and Commissioner, Department of Economic Development
and Planning

Sarah Lansdale, Director of Planning

Notice of Meeting

March 5, 2014 at 2:00 p.m.

Maxine S. Postal Auditorium
Evans K. Griffing Building, Riverhead County Center
300 Center Drive Riverhead, New York 11901

Tentative Agenda Includes:

1. Election of Officers
2. Meeting Summary for December 2013
3. Public Portion
4. Chairman's Report
5. Director's Report
6. Guest Speaker
 - Glynis Berry, Suffolk County Planning Commission Member "Data and Mapping of Conditions Indicative of Excessive Nitrogen Loading in the Peconic Estuary"
7. Section A 14-14 thru A 14-23 & A 14-25 of the Suffolk County Administrative Code
None
8. Section A-14-24 of the Suffolk County Administrative Code
None
9. Other Business:
 - Adoption of 2014 Calendar
 - Adoption of 2014 Rules of Proceedings

NOTE: The **next meeting** of the SUFFOLK COUNTY PLANNING COMMISSION will be held on April 2, 2014 at 2:00 p.m. location to be determined

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COUNTY OF SUFFOLK



STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

SUFFOLK COUNTY PLANNING COMMISSION SUMMARY OF REGULARLY SCHEDULED MEETING

David L. Calone
Chairman

Sarah Lansdale, AICP
Director of Planning and
Environment

Date: March 5, 2014
Time: 2:00 p.m.
Location: Maxine S. Postal Auditorium
Evans K. Griffing Building, Riverhead County Center
300 Center Drive, Riverhead, New York 11901

Members Present (13)

Michael Kelly – Town of Brookhaven
John P. Whelan – Town of East Hampton
Jennifer Casey – Town of Huntington
Matthew Chartrand – Town of Islip
Carl Gabrielsen – Town of Riverhead
J. Edward Shillingburg – Town of Shelter Island
Barbara Roberts – Town of Southampton
Nicholas Planamento – Town of Southold
Adrienne Esposito – Villages Over 5,000
Michael Kaufman – Villages Under 5,000
Kevin G. Gershowitz – At Large
Glynis Margaret Berry – At Large
David Calone – At Large

Staff Present (2)

Sarah Lansdale – Director of Planning and Environment
Christine DeSalvo – Senior Clerk Typist

Call to Order

- The meeting of March 5, 2014 was called to order by David Calone, Chairman, at 2:15 p.m.

The Pledge of Allegiance

Election of Officers for 2014

- Nominating Committee Chair, Commission member Gabrielsen announces the 2014 nominees for Commission officers. There were no nominations from the Commission.
 - Election of Chairman of Planning Commission – David Calone elected Chairman by a unanimous vote.
 - Election of 1st Vice Chair of Planning Commission – Adrienne Esposito elected 1st Vice Chair by a unanimous vote.
 - Election of 2nd Vice Chair of Planning Commission – Michael Kelly elected 2nd Vice Chair by a unanimous vote.

Adoption of Rules of Proceedings for 2014 (taken out of order)

- Motion was made to maintain the 2013 Rules of Proceedings, as amended by Chairman Calone for minor edits, by the Nominating Committee Chair, Commission member Gabrielsen, seconded by Commission member Chartrand. Vote Approved: 13 ayes, 0 nays, 0 abstentions.

Adoption of Commission Meeting Schedule for 2014 (taken out of order)

- The 2014 Commission Meeting Schedule was adopted by a unanimous vote.

Chairman's Report

Chairman Calone updated the Commission as follows:

- Since there was no meeting last month due to a snow storm, the executive committee, with the staff, reviewed one application relating to a variance approval for a solar array in Riverhead. The staff recommendation was for approval with comments; the Commission will have another chance to see this proposal during site plan approval. The executive committee did not feel that it warranted a special Commission meeting, and sent a local determination letter back to the town offering comments for their consideration.
- The Chair announced that there were no regulatory items on the agenda for the meeting.
- Chairman Calone state that he had met with the County Executive a few weeks ago to review the projects the Planning Commission is working on. The Chair indicated that the County Executive was very supportive and pleased with the Commission's progress and he wants to be involved with several of the items we are focused on.
- The Chair also reported that Commission member Whelan and he met with the new Supervisor of East Hampton to update him on the Commission's work and explore how we can work together.

Chairman's Report (Continued)

- The Chairman identified a few recent highlights from the work the Commission is on, and it's priorities in 2014, including:
 - Complete the Comprehensive Plan;
 - Support economic development, including the economic development conference;
 - Promote renewable energy and protect our natural resources, particularly our drinking water;
 - Complete outstanding projects like the public safety design code and professional certification project.
- Suffolk County Sewer Infrastructure Funding; The County Executive has asked the Planning Commission to play a leading role in figuring out how we can best fund wastewater infrastructure. While creating new sources of sewer infrastructure funding, making sure that the funding is prioritized to areas where development is most needed and can be best accommodated like in downtowns and near transit hubs.
 - The Chair indicated that the Legislature and the County Executive are both eager to get the Wastewater Infrastructure Working Group back meeting again.
- On "Permitting Improvement", the Town Supervisors of Brookhaven and East Hampton both expressed interest in more tightly integrating their online permitting process with the County's SST (Submission and Status Terminal). The Chair stated that he has informed the County Executive's office about that and the Commission will see what its role in the next step will be.
- On Agriculture; Chairman Calone went on to state that we are working together to support Suffolk's agricultural economy and sustain it into the future, including preserving farmland, supporting young farmers, the farm to institutions initiative, and provide an on-line farm help resource.
- With regard to 'Professional Certification', the Chair recognized the work of Commission members Jennifer Casey and John Finn on this initiative, and stated that he had met with Des Ryan of the Association for a Better Long Island and he said that to get State legislative sponsors to create a 'professional certification' pilot program for interior commercial alterations will be his organization's top goal in the upcoming legislative session. He indicated that the Town of Brookhaven is willing to be one of the pilot locations for the 'Professional Certification' program in Suffolk County.
- On the 'economic development conference', the Chair reminded the Commission that it is a joint effort with the Suffolk County IDA, and they were aiming for March or April as a date to make it happen. However, the Chair stated that since there are some issues regarding the IDA staff the Chairman feels that an April or May date would be a more realistic for it to happen, and that the Commission and planning staff could expect to focus on firming that up this month.
- On the 'East End Wind Code', the Chair indicated that the Supervisor of the Town of East Hampton expressed interest in looking at it, and hopes that the Town of Riverhead will also look at the code; which was adopted by the Town of Brookhaven last year.
- On the 'Geothermal Code'; The Town of Brookhaven has adopted a geothermal code, and at the last meeting the Commission had an industry presentation. The Commission got some feedback from geothermal contractors, and received a revised proposed geothermal code just a few days ago. We need now to circulate it among the key stakeholders like the Suffolk County Water Authority and Renewable Energy Long Island; as well as the Commission's own Energy and Environment Working Group. We hope to be able to adopt it at the Commission level once we get their feedback, which could possibly be in April.

Chairman's Report (Continued)

- With regard to the Comprehensive Plan; the Chairman stated that one of the primary responsibilities of the County Planning Commission under the County Charter is to propose a comprehensive plan for Suffolk County. And that the consultant group AKRF is heading up the effort to develop the plan. The Commission has already met with them once, and will likely meet with them again in a month or so with hopes that it can be completed soon. The Chair stated that Director Lansdale will provide the Commission with a brief update on its progress as part of her Directors Report.
 - Commission member Michael Kaufman expressed concern with the current time frame for the submission by the consultant and then the review of the Comprehensive Plan by the Commission prior to it being considered for adoption by the Legislature and County Executive.

Director's Report – Planning Director Sarah Lansdale informed the Commission about recent activities within the Division including the following:

- The Director updated the Commission on the status of the County's Comprehensive Plan. Stating that the first three chapters prepared by the consultants, AKRF, have been seen by the Commission's subcommittee. And that the phase of review has been completed.
 - The Commission and Chair then briefly commented on this information.
- The Director also informed the Commission that the County has been notified as being one of the finalists for a Grant award by the IBM Corporation under their "Smart Cities" program.
 - A brief discussion then took place between the Commission and the Director regarding this announcement.

Public Portion (taken out of order) – No one from the public asked to address the Commission.

Adoption of Minutes (taken out of order)

- The adoption of the December 2013 Meeting Minutes. Motion to adopt as amended made by Commission member Casey, seconded by 2nd Vice Chair Kelly. Vote Approved: 13 ayes, 0 nays, 0 abstentions.
- The adoption of the January 2014 Meeting Minutes. Motion to adopt as amended made by 2nd Vice Chair Kelly, seconded by Commission member Chartrand Vote Approved: 13 ayes, 0 nays, 0 abstentions.

Guest Speaker (taken out of order) – Glynis Berry, gave a presentation on nitrogen loading information and mitigation technology to the Commission. Addressing attributes of wastewater disbursement versus treatment. The Peconic Estuary's surrounding areas and towns were utilized by Ms. Berry for demonstration purposes.

Discussion

- Commissioners briefly discussed the items and priorities they would like to act on in 2014.

Section A14-14 thru A14-25 of the Suffolk County Administrative Code – there were no regulatory items to be consider at the meeting.

Meeting Adjourned (3:35 p.m.)

- The motion to adjourn the meeting was made by 2nd Vice Chair Kelly, seconded by Commission member Shillingburg; Vote Approved: 13 ayes, 0 nays, 0 abstentions.