SUFFOLK COUNTY PLANNING COMMISSION

c/o Suffolk County Department of Economic Development & Planning 100 Veterans Memorial Highway, PO Box 6100, Hauppauge, NY 11788-0099 T: (631) 853-5192 F: (631) 853-4044

Joanne Minieri, Deputy County Executive and Commissioner, Department of Economic Development and Planning

Sarah Lansdale, Director of Planning

Notice of Meeting

April 2, 2014 at 2:00 p.m.

Rose Caracappa Auditorium
W.H. Rogers Legislature Building
725 Veterans Memorial Highway, Smithtown, NY

Tentative Agenda Includes:

- 1. Meeting Summary for March 2014
- 2. Public Portion
- 3. Chairman's Report
- 4. Director's Report
- 5. Guest Speaker
 - Hon. DuWayne Gregory, Presiding Officer Suffolk County Legislature
- 6. Section A 14-14 thru A 14-23 & A 14-25 of the Suffolk County Administrative Code
 - The Meadow's at Yaphank (Brookhaven)
 SCTM No: 0200 58400 0200 001003
 - Peconic Landing at Southold (Southold)
 SCTM No: 1000 35000 0100 025000
- 7. Section A-14-24 of the Suffolk County Administrative Code

None

8. Other Business:

NOTE: The **next meeting** of the SUFFOLK COUNTY PLANNING COMMISSION will be held on May 7, 2014 at 2:00 p.m. Bergen Point Sewage Treatment Plant, 600 Bergen Avenue, West Babylon, NY 11704. Schedule to be announced.



Steven Bellone SUFFOLK COUNTY EXECUTIVE Department of Economic Development and Planning

Joanne Minieri Deputy County Executive and Commissioner Division of Planning and Environment

STAFF REPORT SECTIONS A14-14 THRU A14-25 OF THE SUFFOLK COUNTY ADMINISTRATIVE CODE

Applicant: The Meadows @ Yaphank

Municipality: Brookhaven

Location: NWC of William Floyd Parkway (CR46) and Long Island Exp.(NYS 495)

Received: 8/18/2011, Received Again on 3/13/2014

Jurisdiction: Adjacent to CR 46 & NYS Rte. 495-- Pine Barrens Zone

- ADDENDUM TO SEPTEMBER 7, 2011 STAFF REPORT -

OVERVIEW:

This referral from the Town of Brookhaven is for the subdivision approval of approximately 322.37 acres of land into 4 lots and site plan for the construction of 240 rental apartment units on approximately 22.62 acres. This referral is considered Phase 1 of the overall plan reviewed and approved (with comments) by the Suffolk County Planning Commission September 7, 2011 (see attached SCPC resolution).

The prior referral to the Suffolk County Planning Commission was for a change of zone request on the subject property totaling 322.37 acres from J-2 (150.17 ac) and L-1 (172.2 ac) to Planned Development District (PDD). The PDD plan proposes a mix of uses totaling 1,032,500 SF of commercial space including a hotel (150,000 SF), restaurant (5,000 SF), retail space (327,500 SF), office/flex industrial space (250,000 SF) and 850 units of attached housing (303 age restricted; 85 (10%) workforce/affordable) with a mix of 1 and two bedroom rentals (144 units), 1 and two bedroom condominiums (486 units) and 2 and 3 bedroom townhouses (220 units). The 85 workforce

housing units are dispersed among the rental units and condominiums (see attached Illustrated Master Plan).

The proposed subdivision will create a total of four (4) parcels. Parcel #1 (Meadows PDD Phase 1a) consists of approximately 17.63 acres and is intended to allow the construction of 240 residential apartments, clubhouse, garage/storage, parking and common amenities. Parcel #2 will have an area of 1.5 acres and will be developed as a recharge basin consistent with Town of Brookhaven requirements. The recharge basin will be designed to accept drainage plan runoff from the existing/redeveloped Yaphank Woods Boulevard ROW area. Parcel #3 is intended to have an area of approximately 0.082 acres and will be utilized for the construction of a sewage pumping station in accordance with SDDHS and SCDPW requirements. The remaining acreage of approximately 130.93 acres, lot 4, is intended to be developed in the future consistent with the requirements and guidelines of the Town of Brookhaven approved PDD. This area would be subject to future land division applications.

The Phase 1 scope of work proposed consists of 240 rental apartment units located at the northeast quadrant of the overall 322 acre site. Also included in the first phase of development will be a clubs and leasing center, an outdoor swimming pool, and courts as amenities for the residents of the apartment community. During Phase 1a construction of the main site entrance and central boulevard will commence. In subsequent phases, this road will be extended westward through the entire project, forming the spine of the overall development. A connecting road will also be constructed between the new central boulevard and the existing Yaphank Woods Boulevard. improvements are intended to take place at the intersection of Yaphank Woods Boulevard and William Floyd Parkway, as well as on William Floyd Parkway, subject to the review and approval of the Suffolk County Department of Public Works. Sanitary waste generated by the proposed phase 1 development will be treated by the existing Dorade Sewage Treatment Plant to the north. To transfer the flow from the proposed development to the treatment plant a pump station will be constructed just south of the new site driveway. Sewer lines will be run through the proposed development and connect to the existing sewer line on Yaphank Woods Boulevard. All sanitary improvements are subject to the review and approval of the Suffolk County Department of Health Services. The project will be served with public water supplied by the SCWA. All proposed work in Phase 1 is consistent with the approved Master Plan and Findings Statement adopted for the Meadows as Yaphank PDD.

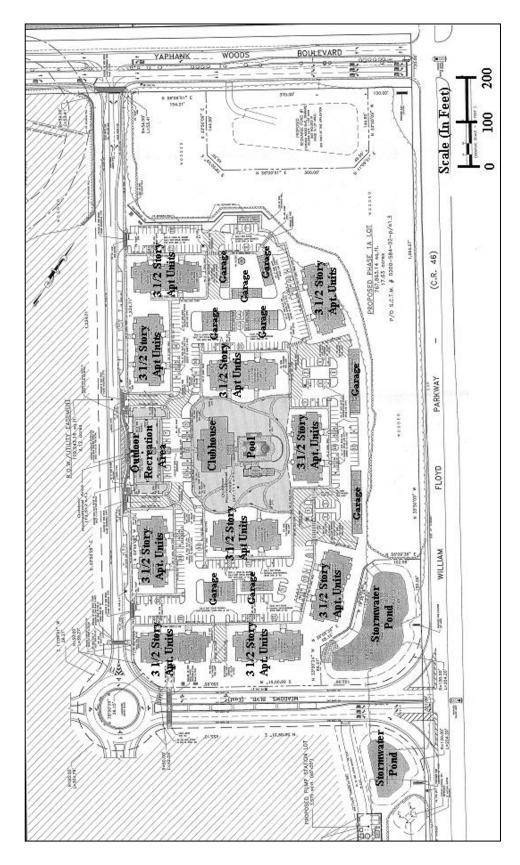
In response to comments in the Suffolk County Planning Commission approval resolution of September 7, 2011 the applicants have submitted a "Compliance with Suffolk County Planning Commission Recommendations" report with respect to a 20% affordability component to the residential element of the plan. It is the applicant's position that while the remaining units above 10% affordable are market rate rentals, these units will be affordable to those with incomes at or below 120% of HUD Median Income limits (see attached).

In addition, the applicants have provided an "Affordable Rental Housing Program At the Meadows at Yaphank: Program Guidelines" report (see attached) in response to the second comment of the Suffolk County Planning Commission resolution.

STAFF RECOMMENDATION

Approval of the referred 4 lot subdivision and site plan with the following comments:

- 1. It is the belief of the Staff that the proposed subdivision and site plan referral to the Suffolk County Planning Commission is substantially consistent with the approved Planned Development District (PDD) zoning reviewed and approved by the Suffolk County Planning Commission and subsequently approved by the Town of Brookhaven.
- 2. The applicants should be encouraged to review the Suffolk County Planning Commission publication on *The Study of man-made Ponds in Suffolk County NY*.
- 3. The petitioners should be encouraged to review the Suffolk County Planning Commission publication on *Managing Stormwater-Natural Vegetation and Green Methodologies* and incorporate into the proposal, where practical, design elements contained therein.
- 4. The petitioners should be encouraged to review the Suffolk County Planning Commission Guidebook particularly with respect to energy efficiency and incorporate where practical, applicable elements contained therein.
- 5. The applicant should review the Planning Commission guidelines particularly related to public safety and incorporate into the proposal, where practical, design elements contained therein.
- 6. The applicant should review the Planning Commission guidelines particularly related to universal design and incorporate into the proposal, where practical, design elements contained therein.
- 7. Pedestrian and bike access to County Road 46 (William Floyd Parkway) and to property adjacent to the north, west and south should be explored from the subject development. Bike trials and bike racks for storage should also be considered.



1: The Meadow's at Yaphank

SCPD: BR-14-03 SCTM No: 0200-584.00-02.00-001.003

SEPTEMBER 7, 2011 - STAFF REPORT SECTIONS A14-14 THRU A14-25 OF THE SUFFOLK COUNTY ADMINISTRATIVE CODE

Applicant: The Meadows @ Yaphank

Municipality: Brookhaven

Location: NWC of William Floyd Parkway (CR46) and Long Island Exp.(NYS 495)

Received: 8/18/2011 **File Number:** BR-11-05

T.P.I.N.: 0200 55200 0100 001003 & 0200 58400 0200 001003 **Jurisdiction:** Adjacent to CR 46 & NYS Rte. 495-- Pine Barrens Zone

PROPOSAL DETAILS

OVERVIEW - Applicants request a change of zone on the subject property totaling 322.37 acres from J-2 (150.17 ac) and L-1 (172.2 ac) to Planned Development District (PDD). The PDD plan proposes a mix of uses totaling 1,032,500 SF of commercial space including a hotel (150,000 SF), restaurant (5,000 SF), retail space (327,500 SF), office/flex industrial space (250,000 SF) and 850 units of attached housing (303 age restricted; 85 (10%) workforce/affordable) with a mix of 1 and two bedroom rentals (144 units), 1 and two bedroom condominiums (486 units) and 2 and 3 bedroom townhouses (220 units). The 85 workforce housing units are dispersed among the rental units and condominiums.

Town of Brookhaven Zoning Law requirement for off street parking relevant to this action is not met by the proposal and would require adjustments to the requirements of all the uses with the exception of the hotel. The petitioners put forth that "adequate parking to serve the related uses will be provided throughout the development." Separate parking areas for the recreational amenities and civic spaces are proposed.

Storm water detention ponds are proposed as part of the storm water management system on site.

The application material indicates that the development is to connect to an existing sewage treatment facility associated with an adjacent attached unit development, though the facility will require construction upgrades to adequately accommodate the combined flow.

The petition also includes the proposed creation of a Towne (sic) Square including reflecting pool, concert gazebo, public plaza, great lawn and civic space. The civic space is in the form of a community center pavilion and restrooms. Approximately seven (7) acres of parkland for athletic fields is offered along with 116.98 acres (36%) of existing natural areas to remain. In addition, the proposal includes the retirement of five (5) Pine Barren Credits.

STAFF ANALYSIS

GENERAL MUNICIPAL LAW CONSIDERATIONS: The purpose of the referral process is to bring intercommunity and county wide planning, zoning site plan and subdivision considerations to the attention of neighboring municipalities. Included in such issues are compatibility of land uses,

community character, public convenience and maintaining of a satisfactory community environment.

The proposal involves the development and improvement of the subject site in order to provide a use that is presumptively compatible with the existing land use character of the area.

One concern of Suffolk County Planning Commission staff is that the Town of Brookhaven, Town wide, has less than one percent (1%) of its zoned land in an industrial zoning district. This is comparatively less than the adjacent municipalities. The Town should recognize that the preservation and improvement of industrial land with industrial uses creates long term employment opportunities in addition to the short term construction jobs associated with improvement of the land. The Town should give consideration to the preservation of industrial zoned land as a means to achieve long term job creation/retention and balance local municipal services and school costs. The Town should emphasize the use of the "flex space" in this proposal for light industrial (tradesperson) uses.

LOCAL COMPREHENSIVE PLAN RECOMMENDATIONS: The Town of Brookhaven 1996 Comprehensive Land Use Plan identifies the subject parcel as appropriate for "Planned Development."

The proposal is for a change of zone to a mixed use Planned Development District and is presumptively compatible with the 1996 Comprehensive Plan.

SUFFOLK COUNTY PLANNING COMMISSION GUIDELINE CONSIDERATIONS:

The Suffolk County Planning Commissions has identified six general Critical County Wide Priorities including:

- 1. Environmental Protection
- 2. Energy efficiency
- 3. Economic Development, Equity and Sustainability
- 4. Housing Diversity
- 5. Transportation and
- 6. Public Safety

These policies are reflected in the Suffolk County Planning Commission Guidebook (unanimously adopted January 2009).

The Town of Brookhaven Department of Planning, Environment and Land Management in concert with the Petitioners consultant (Nelson Pope & Voorhis, LLC), has jointly prepared and submitted an "Analysis of Conformance to the Suffolk County Planning Commission Policies & Guidelines for the Referral of Proposed Municipal Subdivision and Zoning Actions" dated August 17, 2011 (see attached).

Suffolk County Department of Planning staff has reviewed the "Analysis" formulated by the Town and the petitioner and has the following observations:

Section 4.3, Housing, of the Suffolk County Planning Commission Guidebook:

The general policy of this section is not contradicted by the petitioner's proposal. However, the Town and Petitioners indicate in the Analysis that 10% of the proposed units will be set aside as workforce housing units. Section 5.1 (standards: Affordable Housing Guidelines pg. 37 of the Suffolk County Planning Commission Guidebook) further elaborates on section 4.3 and indicates that "a minimum of twenty percent (20%) of all units be set aside as affordable units (change of zone applications)." It is the belief of the staff that the workforce housing element of the proposal should be modified to reflect SCPC policy.

It is noted that the Town and petitioners did not address the specific standards found in Chapter 5 of the Suffolk County Planning Commission Guidebook in their submitted "Analysis". These standards can be further investigated by the Suffolk County Planning Commission in later referrals of the site plan or any other subsequent zoning action relative to this referral pursuant to Section 239 of NYS General Municipal Law and Article 14 of the Suffolk County Administrative Code.

STAFF RECOMMENDATION

Approval with the following modification:

In accordance with Suffolk County Planning Commission Policy, Twenty percent (20%) of the 850 residential units (170 units) shall be set aside for affordable/workforce housing purposes.

Reason:

The Town and Petitioners indicate in their submitted "Analysis" to the Suffolk County Planning Commission that 10% of the proposed units will be set aside as workforce housing units. Section 5.1 (standards: Affordable Housing Guidelines pg. 37 of the Suffolk County Planning Commission Guidebook) further elaborates on section 4.3 and indicates that for change of zone applications "a minimum of twenty percent (20%) of all units be set aside as affordable units."

SUPPLEMENTAL INFORMATION

ZONING DATA

Zoning Classification: J-2 & L-1 80,000 SF
 Minimum Lot Area: 15,000. Sq. Ft.

Section 278: No

Obtained Variance:

SUPPLEMENTARY INFORMATION

Within Agricultural District: No Shoreline Resource/Hazard Consideration: No Received Health Services Approval: No Property Considered for Affordable Housing Criteria: Yes Property has Historical/Archaeological Significance: No Property Previously Subdivided: No Property Previously Reviewed by Planning Commission: Yes **SEQRA Information:** Yes **SEQRA** Type **FEIS** Minority or Economic Distressed Yes

SITE DESCRIPTION

Present Land Use: Vacant

Existing Structures: same foundations

General Character of Site: Rolling

Range of Elevation within Site: 88' to 135' above mean sea level

Cover: wooded/brush

Soil Types: Riverhead/Haven, Carver & Plymouth Series

Range of Slopes (Soils Map): 0-15%

Waterbodies or Wetlands: yes-freshwater wetlands on site

NATURE OF SUBDIVISION/ NATURE OF MUNICIPAL ZONING REQUEST

Type: Change of Zone
 Layout: mixed use
 Area of Tract: 322.37Acres

No. of Lots: 850

ACCESS

Roads: ExistingDriveways: Private

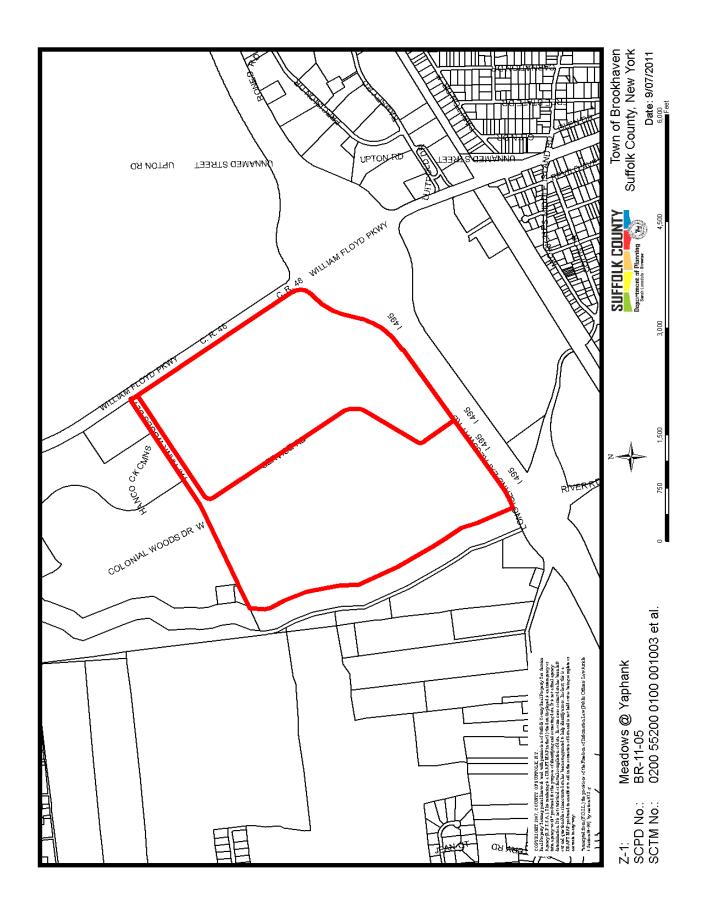
ENVIRONMENTAL INFORMATION

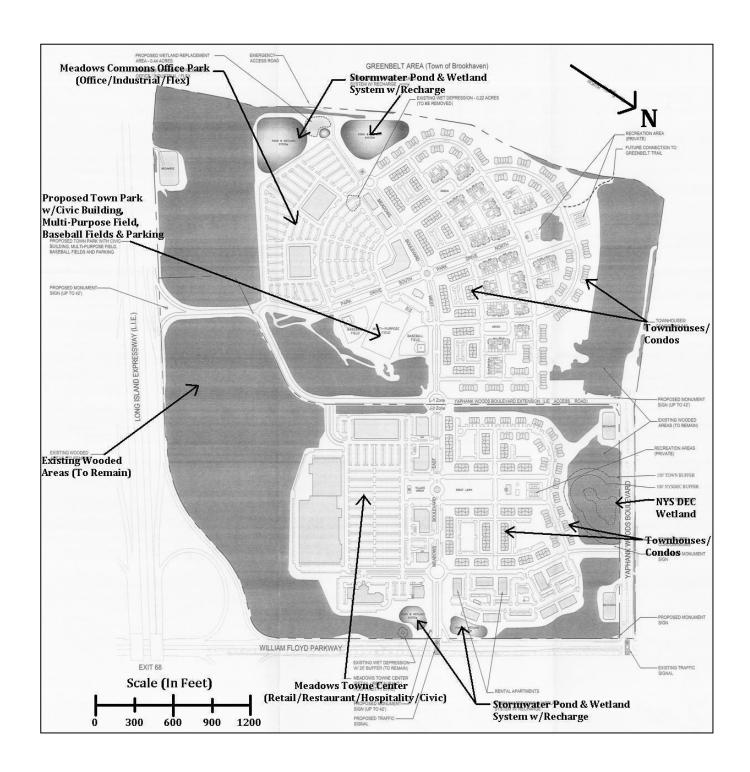
Stormwater Drainage

Design of System: CB-LP

Recharge Basins
 Created Ponds

Groundwater Management Zone: III
 Water Supply: Public
 Sanitary Sewers: Public





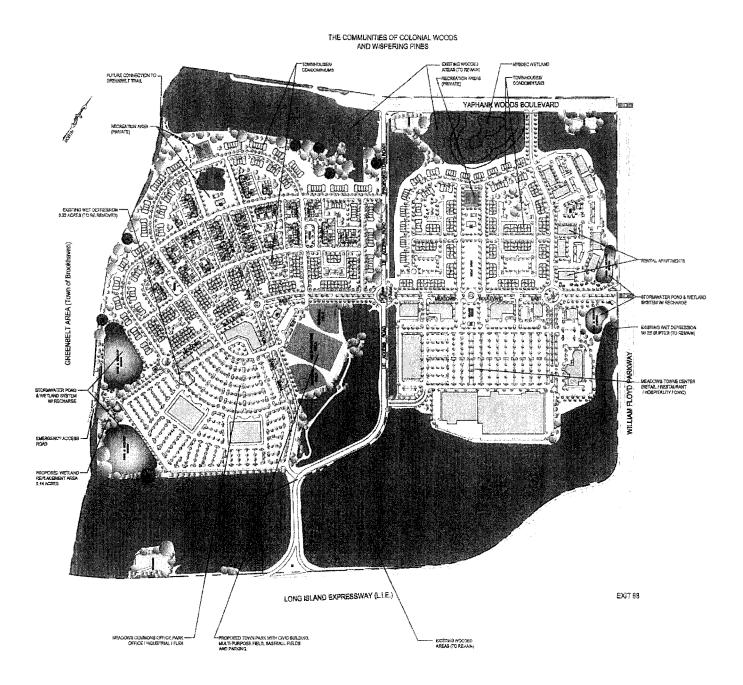
Z-1: The Meadows @ Yaphank

SCPD: BR-11-05

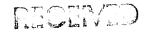
SCTM No: 0200-552.00-01.00-001.003 &

0200-584.00-02.00-001.003

Illustrative Master Plan.



COUNTY OF SUFFOLK



SEP 19 2011



STEVE LEVY SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF PLANNING

SARAH LANSDALE, AICP DIRECTOR OF PLANNING

September 14, 2011

Town of Brookhaven One Independence Hill Farmingville, New York 11738 Att: Patricia Eddington, Clerk

Re: The Meadows@Yaphank

Zoning Action: Change of Zone; J-2 & L-1 to PDD

Municipal File No.: 2010-11-CZ

S.C.T.M. No.: 0200 55200 0100 001003 et al.

SCPC File No.: BR-11-05

Dear Ms. Eddington:

The Suffolk County Planning Commission at its regular meeting on September 7th, 2011 reviewed the referral from the Town of Brookhaven "The Meadows@Yaphank" referred to the Commission pursuant to Section A14-14 thru A14-25, Article XIV of the Suffolk County Administrative Code.

The attached Resolution signifies action taken by the Commission relative to this application.

Very Truly Yours,

Sarah Lansdale Director of Planning

Chief Planner

APF:ds

cc: Mr. Chip Wiebelt, Sr. Site Plan Reviewer

File No.: BR-11-05

Resolution No. ZSR-11-27 of the Suffolk County Planning Commission Pursuant to Sections A14-14 thru A14-25 of the Suffolk County Administrative Code

pursuant to Sections A14-14 thru A14-25 of the Suffolk County Administrative Code, a referral WHEREAS. was received on August 18, 2011 at the offices of the Suffolk County Planning Commission with respect to the application of "The Meadows@Yaphank" in the Town of Brookhaven

WHEREAS. said referral was considered by the Suffolk County Planning Commission at its meeting on September 7, 2011, now therefore, Be it

RESOLVED. pursuant to Section A14-16 of the Suffolk County Administrative Code and Section 239-m 6 of the General Municipal Law, the referring municipality within thirty (30) days after final action, shall file a report with the Suffolk County Planning Commission, and if said action is contrary to this recommendation, set forth the reasons for such contrary action, Be it further

RESOLVED, Approved, with the following comments:

- 1. The Suffolk County Planning Commission acknowledges that the application balances a variety of regional interests as identified in the Planning Commission Guidelines. Historically, the Suffolk County Planning Commission standard is 20% of the total proposed units be set aside for affordable housing purposes. Because of the paramount importance of the regional standards for affordable housing, future referrals to the Suffolk County Planning Commission pursuant to NYS GML 239 and Article XIV of the Suffolk County Administrative Code regarding the site planning and staging of development for this project will be reviewed by the Commission with this historical standard in mind.
- 2. With regard to the affordable housing component of the proposed project, the Suffolk County Planning Commission would like to see documentation on the affordability parameters of the designated housing.
- 3. The unit mix for age restricted, rental and affordable housing should be built proportionally throughout each phase of the project that includes residential buildings.
- The Suffolk County Planning Commission Guidebook for policies and guidelines can be found on the internet at the below website address: http://www.suffolkcountyny.gov/Home/departments/planning/Publications%20and20Information.aspx#SCPC A copy of the Suffolk County Planning Commission Guidebook is also included with this letter.

SEP 19 2011
SEP 19 2011
PACCESTORISTICS
PACCES Motion by: Commissioner – Kelly Seconded by: Commissioner - Schoolman

Commission Vote: Present - 11 Ayes -10

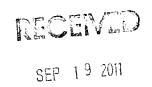
Nays -0 Absent -2 Recusal- 1

COMMISSION ACTIONS ON ADOPTION OF RESOLUTION

	AYE	NAY	ABSTAIN	ABSENT
CALONE, DAVID Town of Babylon	Х			
CASEY, JENNIFER Town of Huntington				Х
CHARTRAND, MATTHEW Town of Islip	X			
ESPOSITO, ADRIENNE Villages over 5,000	X			
FINN, JOHN Town of Smithtown	X			
GABRIELSEN, CARL Town of Riverhead	Х			
HOLMES, LINDA Town of Shelter Island	Х			
HORTON, JOSHUA At-Large				Х
KELLY, MICHAEL Town of Brookhaven	Х			
KONTOKOSTA, CONSTANTINE Vill. Under 5,000	Х			
MC ADAM, TOM Town of Southold	X			
ROBERTS, BARBARA Town of Southampton	Х			
SCHOOLMAN, BILL At-Large	Х			
WEIR, DIANA, Town of East Hampton	Recused			

Dated: September 7, 2011

Location: 159 Pantigo Road in the Town of East Hampton Board Room.





THE MEADOWS AT YAPHANK PHASE 1A (LOG NO. 13 SP0021)

Compliance with Suffolk County Planning Commission Recommendation

On September 7, 2011 the Suffolk County Planning Commission approved Resolution No. ZSR-11-27, concerning the zoning application for "The Meadows at Yaphank". While the resolution contained no conditions, the Commission's approval included the following comments.

Comment

1. The Suffolk County Planning Commission acknowledges that the application balances a variety of regional interests as identified in the Planning Commission Guidelines. Historically, the Suffolk County Planning Commission standard is 20% of the total proposed units be set aside for affordable housing purposes. Because of the paramount importance of the regional standards for affordable housing, future referrals to the Suffolk County Planning Commission pursuant to NYS GML 239 and Article AIV of the Suffolk County Administrative Code regarding the site planning and staging of development for the project will be reviewed by the Commission with this historical standard in mind.

Response

Suffolk County's standard of 20% affordable housing is based on 50% of those units being affordable to individuals or families with incomes at or below 80% of HUD Median Income for Nassau and Suffolk Counties. The remaining 50% of the units should be affordable to individuals or families with incomes at or below 120% of HUD Median Income. Phase 1a of The Meadows at Yaphank contains 240 units, of which 24 units, or 10%, will be affordable to individuals or families with incomes at or below 80% of HUD Median Income. Fourteen (14) of those units will be one bedroom units and Ten (10) will be two bedroom units. The Long Island Housing Partnership has been retained to certify the affordability of those units and to administer the Affordable Rental Housing Program. While the remaining units will be market rate rentals, a review of the chart below demonstrates that these units will be affordable to those with incomes at or below 120% of HUD Median Income Limits.

Household Size	Maximum Annual Income*	Monthly Rent & Utilities**
1	\$ 88,950	\$2,224
2	\$101,650	\$2,541
3	\$114,350	\$2,859
4	\$127,100	\$3,177

^{*120%} HUD Median Income Limits for Nassau/Suffolk (2013)

^{** 30%} of monthly income

Comment

2. With regard to the affordable housing component of the proposed project, the Suffolk County Planning Commission would like to see documentation on the affordability parameters of the designated housing.

Response

The Long Island Housing Partnership (LIHP) has prepared the attached Program Guidelines for the Affordable Rental Housing Program at The Meadows at Yaphank. LIHP will coordinate this program and certify compliance.

Comment

3. The unit mix for age restricted, rental and affordable housing should be built proportionally throughout each phase of the project that includes residential buildings.

Response

Phase 1a of The Meadows at Yaphank will provide much needed legal rental housing on Long Island. Consistent with other successful rental communities throughout Suffolk County, and in accordance with the Master Plan, all of the units within Phase 1a will be rental units. The remainder of Phase 1 units, Phase 1b, will be adjacent to the rental community and will offer a variety of ownership units. Phase 1b is presently in design and will be submitted as part of a subsequent site plan application. With a total of 240 rental units in a variety of sizes, Phase 1a will be attractive to young adults starting their careers, families, and empty nesters seeking a low maintenance life style. While many of the new Phase 1a residents will be age 55 or over, these units will not be applied to the thirty-five (35%) percent of agerestricted dwelling units. In compliance with the zoning approvals, 24 of the units will be affordable to families at or below 80% of HUD Median Income Limits for Nassau and Suffolk Counties.

AFFORDABLE RENTAL HOUSING PROGRAM AT THE MEADOWS AT YAPHANK.

PROGRAM GUIDELINES
Please Read Carefully

I. Program Description

The Long Island Housing Partnership (LIHP), the Town of Brookhaven and the developer, Rose Breslin Associates, LLC welcomes applications from individuals and families whose incomes are within the income guidelines listed below and who comply with the Program Guidelines below for The Meadows affordable rental program located off of William Floyd Parkway, in Yaphank, NY. 24 new rental apartments are being made available to applicants who meet the criteria set forth herein.

II. Income Guidelines

Out of the 240 rental units in the Meadows, 24 of those apartments, consisting of 1 and 2 bedrooms, will be made available to those households earning at or below 80% of the HUD area median income.

Before applying, be certain you conform to all guidelines.

	INCOME GUIDELINES FOR	R 80 OF THE AREA MEDIAN INCOME	
	1 and 2 Bedroom	only	
	Gross Household	Gross Household	
Household Size	Maximum Annual Income **	Minimum Income Guideline**	
- 1	\$ 59,300	1 bedroom \$28,968	
2	\$ 67,800	1 bedroom \$28,968, 2 bedroom \$35,688	
3	\$ 76,250	1 bedroom \$28,968, 2 bedroom \$35,688	
4	\$ 84,700	1 bedroom \$28,968, 2 bedroom \$35,688	

^{*}INCOME REQUIREMENTS SHALL BE ADJUSTED ANNUALLY BASED ON THE NASSAU/SUFFOLK MEDIAN HOUSEHOLD INCOME.

III. Rents

Each apartment will be rented for an affordable price. Rents cannot exceed the fair market rents established by HUD. Applicants for the affordable rental program at The Meadows will be ranked by lottery. The cooperative efforts of the Town of Brookhaven and The Meadows have enabled the apartments to initially be rented for:

Initial Rents are set as following:

80% Median Household Income
Apartment size Monthly Rent

14-1 bedroom \$1,207.00*** 10-2 Bedroom \$1,487.00***

***PLEASE NOTE THAT RENTS CHANGE ANNUALLY AND CALCULATED AFTER A UTILITY ADJUSTMENT



FORM#2

1

^{**}Includes all income – overtime, bonuses, pensions, social security, 401K distributions, tips, etc. Your gross income cannot exceed the maximum annual income for your household size. Gifts are not allowed per program requirements.

- IV. Credit and Background Check All applicants will be subject to a credit and background check through Safe Rent and must be approved.
- V. Application fee A non-refundable fee of \$100 per household is due at the time of Intake Form submission.
- <u>VI. Waiting list</u> There are 24 affordable apartments. A lottery will be held to determine the ranking order for available units. Due to the apartment sizes, a unit you qualify for may not be available based on your rank from the lottery. This limited availability may cause you to be placed on a waiting list for any future vacancies. Applicants are placed on the waiting list in the order in which they are ranked in the lottery and any application received after the lottery deadline date will be ranked on a first come, first served basis after the lottery applicants. Applicants are responsible for updating their contact information. Applicants will be notified by mail of the ranking number.
- VII. Complete Intake/Application Guidelines Before you submit an Intake
 Form/Application for entrance into this program, read the guidelines thoroughly to be
 certain that you qualify. Please note, only completed applications that meet ALL the
 program guidelines will be reviewed for program eligibility. After being submitted, any
 changes to an application must be requested in writing and must be approved.
 Applicants must submit to LIHP all standard documentation required, including signed
 copies of the last three (3) years of their federal income tax returns, W-2 and/or 1099
 forms, four (4) most recent, consecutive pay stubs and most recent three months bank
 statements for any and all bank accounts and investment accounts.

VIII. Applicant Eligibility and Intake

All Intake Fo	orms must be received at LIHP's office by 5pm on	or be postmarked
by	to be included in the lottery. LIHP will conduct a	a lottery to establish a
	come eligible applicants. Intake forms received or postn	narked after
will be accer	oted on a first come first served basis after lottery applica	ants have been assisted.
Please mail t	the completed Intake Form accompanied by the \$100.00	fee, and a signed copy
	am Guidelines acknowledgement	

To:

Long Island Housing Partnership 180 Oser Avenue, Suite 800 Hauppauge, New York 11788 Attention: The Meadows Affordable Rental Program



Fair Housing laws will be followed. The LIHP staff is available to assist with the application, answer questions or provide any assistance regarding eligibility. If you have any questions regarding any of the guidelines, please call the Long Island Housing Partnership, Inc at (631) 435-4710 before applying.

FORM # 2 2

Disclaimer: It is understood that this is not an offer and that the terms and conditions may be changed at any time by the Long Island Housing Partnership, Inc., and Affiliates. It is further understood that notices by the Long Island Housing Partnership, Inc., and Affiliates may be made in such manner as Long Island Housing Partnership, Inc., and Affiliates may determine, including solely by advertisement.

APPLICATION DEADLINE DATE



FORM # 2 3





FY 2014 FAIR MARKET RENT DOCUMENTATION SYSTEM

The Final FY 2014 Suffolk County FMRs for All Bedroom Sizes

The following table shows the Final FY 2014 FMRs by unit bedrooms for **Suffolk County, New York.**

	Final FY 2014 FMRs By Unit Bedrooms			
Efficiency	One-Bedroom	Two-Bedroom	Three-Bedroom	Four-Bedroom
\$1,033	\$1,309	\$1,613	\$2,097	\$2,415

FY 2014 FMR areas continue to use the revised Office of Management and Budget (OMB) area definitions that were first issued in 2003 along with HUD defined Metropolitan areas (HMFAs) as described in the FY2011 FMR documentation, which can be found at (Suffolk County FY2011 FMR Documentation system). No changes have been made to these OMB-defined areas since the publication of Final FY2011 FMRs

Suffolk County, New York is part of the Nassau-Suffolk, NY HUD Metro FMR Area, which is comprised of the following counties: Nassau County, New York; and Suffolk County, New York. All information here applies to the entirety of the Nassau-Suffolk, NY HUD Metro FMR Area.

Fair Market Rent Calculation Methodology

Show/Hide Methodology Narrative

Fair Market Rents for metropolitan areas and non-metropolitan FMR areas are developed as follows:

1. 2007-2011 5-year American Community Survey (ACS) estimates of 2-bedroom adjusted standard quality gross rents calculated for each FMR area are used as the new basis for FY2014.

In areas where the 2007-2011 5-year ACS 2-bedroom adjusted standard quality gross rent estimate is less than its respective margin of error, the state non-metro estimate of 2-bedroom adjusted standard quality gross rent is used.

Section 6 For Tenant-For	Section 8 Existing Housing Allowances For Tenant-Furnished Utilities and Other Services				February 1, 2014		
coality:	- NO-15		Unit Tune	it., Apt House	Condo Utili	tv Co. 2	
		102	Monthly Dol	Monthly Dollar Allowances			
Jtility or Service	0-BR	1-BR	2-BR 126	3-BA -	4-8R	5-BR	
HEATING a. Natural Gas	22	31	41)	51	BB.	78	
b. Bottle Gas	65	90	118	140	179	204	
	62	89	111	137	173	199	
c. Oil ,	27	38	49	60	78	87	
d. Electric						,	
COOKING a. Natural Gas	5	7	8	10	13	15	
	4	(6)	(B)	10	12	14	
b. Electric	10	15	20	24	31	35	
a. Bottle Gas	· · · · · · · · · · · · · · · · · · ·		,				
OTHER ELECTRIC	15	22	28	97	44	50	
WATER HEATING	12	(47)	(20)	25	31	40	
a. Natural Gae	13	18	24	29	37	42	
b. Electric	30	41	53	68	83	103	
o. Bottle Gas d. Oil	27	36	47	58	73	83	
a, Çii					. 47	50	
WATER	19	28	25	41	. 47		
Actual Family Allowances To be used by Family to compute Allowance, Complete below for actual		Utility or Service			Per Month		
Unit Rental. Name of Family:			Heating	olng	. 14441		
Address of Unit:			Cooking Other Electr	4 2 4 4 5 5 5 6 6 6 7 7 7 7 7 7 7 7 7 7 7 7 7 7	*****		
	Fair Mark	et Rent	Water Heatl	ng	914494		
BR	- Utilities		Water	**********			
	Contract	Rent	Trash				
	- Volume and	- 1346	Appliances. Other (spec		***		
Number of Bedrooms:					Total:	1	



Steven Bellone SUFFOLK COUNTY EXECUTIVE Department of Economic Development and Planning

Joanne Minieri Deputy County Executive and Commissioner Division of Planning and Environment

STAFF REPORT SECTIONS A14-14 THRU A14-25 OF THE SUFFOLK COUNTY ADMINISTRATIVE CODE

Applicant: Peconic Landing at Southold

Municipality: Southold

Location: n/s/o the intersection of Main Street (CR 48) and Breknock Road ~ 1,000' e/o

Sound Road

Received: 3/19/2014 **File Number:** SD-14-01

T.P.I.N.: 1000 35000 0100 025000

Jurisdiction:

ZONING DATA

Zoning Classification: HD DistrictMinimum Lot Area: 20,000. Sq. Ft.

Section 278: NoObtained Variance: N/A

SUPPLEMENTARY INFORMATION

Within Agricultural District: No Shoreline Resource/Hazard Consideration: Yes Received Health Services Approval: No Property Considered for Affordable Housing Criteria: Yes Property has Historical/Archaeological Significance: Yes Property Previously Subdivided: No Property Previously Reviewed by Planning Commission: N/A **SEQRA** Information: Yes **SEQRA** Type Neg/Dec Minority or Economic Distressed No

SITE DESCRIPTION

Present Land Use: Continuing Care Retirement Community

1

Existing Structures: yes; attached and detached dwellings

General Character of Site: rolling
 Range of Elevation within Site: 0-45' amsl

Cover: urgan land, landsaping and some woods

Soil Types: Haven, Carver, Riverhead, Plymouth, Beadh and

Muck associations

Range of Slopes (Soils Map): 0-35%

Waterbodies or Wetlands:

NATURE OF SUBDIVISION/ NATURE OF MUNICIPAL ZONING REQUEST

Type: site plan
 Layout: curviliniar
 Area of Tract: 144.8Acres

Yield Map: NoOpen Space: N/A

ACCESS

Roads: NYS Rte 25 Main RoadDriveways: private to Brecknock Rd.

ENVIRONMENTAL INFORMATION

Stormwater Drainage

Design of System:Recharge BasinsCB - LPnatural ponds

Groundwater Management Zone:
 Water Supply:
 Sanitary Sewers:
 public public

PROPOSAL DETAILS

OVERVIEW – Applicants seek amended site plan approval from the Town of Southold Planning Board for the proposed construction of two new buildings at Peconic Landing, an existing continuing care retirement community. One building is an 87,426 sq. ft. apartment building with 46 apartments and a parking garage, and the other is a 35,543 sq. ft. nursing home with 33 beds, including a reconfiguration of the parking lot on 144 aces in the Hamlet Density Zoning District.

Storm water runoff from the proposed new development is intended to be collected via the existing system.

Waste water from the proposed continuing care retirement community addition is intended to be collected via the existing public sewage system and directed to a sanitary sewer pump station on site and then re-directing the waste to the Greenport Sewage Treatment Plant.

Access for the proposed additions to the continuing care retirement community is to be from an internal road network (Sandpiper Lane/Brecknock Road) leading to two unrestricted, non-signalized ingress/egress to NYS Rte. 25/ CR 80.

Zoning in the area includes R-80, R-40 Residential and LB (Limited Business).

The proposed project is not located in a Suffolk County Pine Barrens Zone or NYS Critical Environmental Area. The subject parcel is not located in the Southold Special Groundwater Protection Area (SGPA). The site is situated over Hydro-geologic Management Zone IV. State

regulated freshwater wetlands occur on site along the northern portion of the property (GP-11).

STAFF ANALYSIS

GENERAL MUNICIPAL LAW CONSIDERATIONS: New York State General Municipal Law, Section 239-I provides for the Suffolk County Planning Commission to consider inter-community issues. Included in such issues are compatibility of land uses, community character, public convenience and maintaining of a satisfactory community environment.

It is the belief of the staff that the proposed expansion of residences and health care facilities at Peconic Landing, an existing continuing care retirement community has been designed to be consistent with the existing character of the area.

LOCAL COMPREHENSIVE PLAN RECOMMENDATIONS: It is the belief of the staff that the proposed residential and health care facility expansions are situated in a location where the health related infrastructure is available and accessible. According to referral information submitted to the Suffolk County Planning Commission the project is consistent with the recommended uses in adopted local land use plans.

SUFFOLK COUNTY PLANNING COMMISSION GUIDELINE CONSIDERATIONS:

The Suffolk County Planning Commissions has identified six general Critical County Wide Priorities and include:

- 1. Environmental Protection
- 2. Energy efficiency
- 3. Economic Development, Equity and Sustainability
- 4. Housing Diversity
- 5. Transportation and
- 6. Public Safety

These policies are reflected in the Suffolk County Planning Commission Guidebook (unanimously adopted July 11, 2012). Below are items for consideration regarding the above policies:

Submission materials to the Commission do not indicate that NYS DEC SWPPP requirements will be met. It is indicated that Storm water runoff from the contemplated continuing care facility expansion will be collected via existing systems. The applicant should be encouraged to review the Suffolk County Planning Commission publications on The Study of Man-Made Ponds in Suffolk County and Managing Stormwater-Natural Vegetation and Green Methodologies and incorporate into the proposal, where practical, design elements contained therein.

State regulated freshwater wetlands occur on site along the northern property line. The most landward limit of freshwater wetland vegetation should be flagged in the field by a qualified expert, verified by the appropriate regulatory agency and depicted on all sketches, plans and maps for the subject development. All appropriate setbacks for construction and clearing should be taken from the verified wetland line.

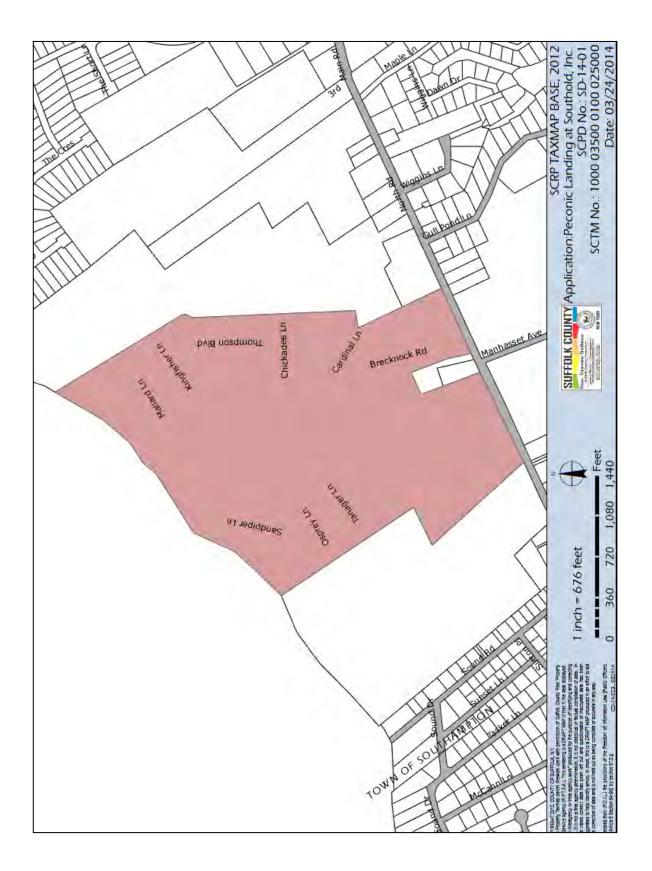
No mention of the consideration of energy efficiency is provided in the referral material to the Suffolk County Planning Commission. The applicant should be encouraged to review the Suffolk County Planning Commission Guidebook particularly with respect to energy efficiency and incorporate where practical, elements contained therein applicable for residential and clubhouse components of the proposal.

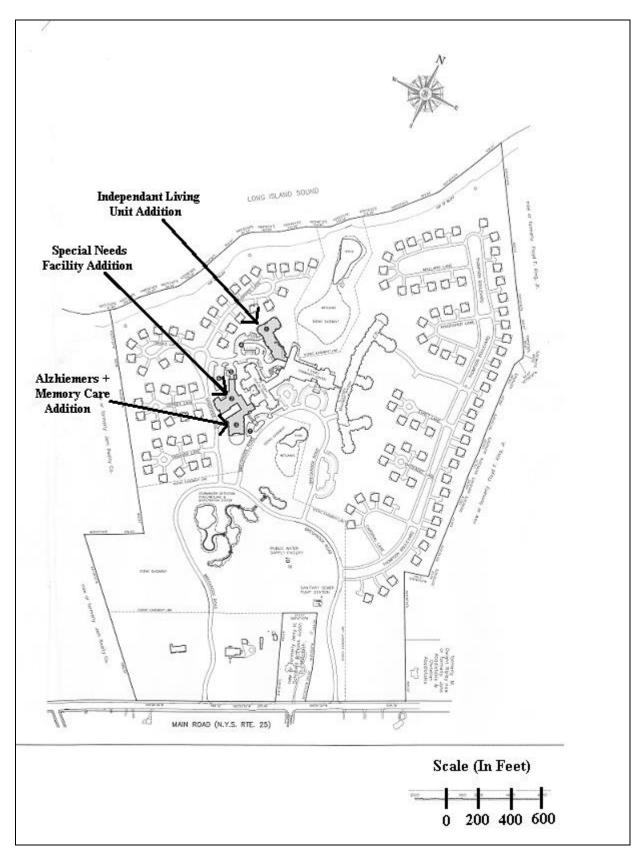
Little discussion is made in the petition to the Town and referred to the Commission on public safety. The applicant should review the Planning Commission guidelines particularly related to public safety and incorporate into the proposal, where practical, design elements contained therein.

STAFF RECOMMENDATION

Approval of the amended site plan for Peconic Landing with the following comments:

- 1. The most landward limit of freshwater wetland vegetation should be flagged in the field by a qualified expert, verified by the appropriate regulatory agency and depicted on all sketches, plans and maps for the subject development. All appropriate setbacks should be taken from the verified wetland line.
- 2. The applicant should be encouraged to review the Suffolk County Planning Commission publication on The Study of man-made Ponds in Suffolk County NY.
- 3. The applicant should be encouraged to review the Suffolk County Planning Commission publication on Managing Stormwater-Natural Vegetation and Green Methodologies and incorporate into the proposal, where practical, design elements contained therein.
- 4. The applicant should be encouraged to review the Suffolk County Planning Commission Guidebook particularly with respect to energy efficiency and incorporate where practical, applicable elements contained therein.
- 5. The applicant should review the Planning Commission guidelines particularly related to public safety and incorporate into the proposal, where practical, design elements contained therein.





Z-1: Peconic Landing at Southold Inc.

SCPD: SD-14-01

SCTM No: 1000-035.00-01.00-025.000

SUFFOLK COUNTY PLANNING COMMISSION

c/o Suffolk County Department of Economic Development & Planning 100 Veterans Memorial Highway, PO Box 6100, Hauppauge, NY 11788-0099

T: (631) 853-5192 F: (631) 853-4044

Joanne Minieri, Deputy County Executive and Commissioner, Department of Economic Development and Planning

Sarah Lansdale, Director of Planning

AGENDA

April 2, 2014 at 2:00 p.m.

Rose Caracappa Auditorium
W.H. Rogers Legislature Building
725 Veterans Memorial Highway, Smithtown, NY

- 1. Meeting Summary for March 2014
- 2. Public Portion
- 3. Chairman's Report
- 4. Director's Report
- 5. Guest Speaker
 - Hon. DuWayne Gregory, Presiding Officer Suffolk County Legislature
- 6. Section A 14-14 thru A 14-23 & A 14-25 of the Suffolk County Administrative Code
 - The Meadow's at Yaphank (Brookhaven)
 SCTM No: 0200 58400 0200 001003
 - Peconic Landing at Southold (Southold)
 SCTM No: 1000 35000 0100 025000
- 7. Section A-14-24 of the Suffolk County Administrative Code None
- 8. Other Business:

NOTE: The **next meeting** of the SUFFOLK COUNTY PLANNING COMMISSION will be held on May 7, 2014 at 2:00 p.m. Bergen Point Sewage Treatment Plant, 600 Bergen Avenue, West Babylon, NY 11704. Schedule to be announced.

COUNTY OF SUFFOLK



STEVEN BELLONE SUFFOLK COUNTY EXECUTIVE

SUFFOLK COUNTY PLANNING COMMISSION SUMMARY OF REGULARLY SCHEDULED MEETING

David L. Calone Chairman Sarah Lansdale, AICP Director of Planning and Environment

Date: April 2, 2014 Time: 2:00 p.m.

Location: Rose Caracappa Legislative Auditorium

William H. Rogers Legislature Building

North County Complex

Hauppauge, New York 11788

Members Present (13)

Ramon Accettella – Town of Babylon
Michael Kelly – Town of Brookhaven (Arrived 2:10)
John P. Whelan – Town of East Hampton
Jennifer Casey – Town of Huntington
Matthew Chartrand – Town of Islip
Carl Gabrielsen – Town of Riverhead
John Finn – Town of Smithtown
Nicholas Planamento – Town of Southold
Adrienne Esposito – Villages Over 5,000 (Arrived 2:08)
Michael Kaufman – Villages Under 5,000
Kevin G. Gershowitz – At Large (Arrived 2:18)
Glynis Margaret Berry – At Large
David Calone – At Large

Staff Present (6)

Sarah Lansdale – Director of Planning and Environment Thomas Young – Assistant County Attorney (Counsel to the Commission) Andrew Freleng – Chief Planner Theodore Klein – Senior Planner John Corral – Planner Christine DeSalvo – Senior Clerk Typist

Call to Order

The meeting of April 2, 2014 was called to order by David Calone, Chairman, at 2:05 p.m.

The Pledge of Allegiance

Adoption of Minutes

• The adoption of the March 2014 Meeting Minutes. Motion to adopt as amended made by Commission member Casey, seconded by Commission member Whelan. Vote Approved: 9 ayes, 0 nays, 1 abstention (Finn). Note: Vice Chairs Esposito and Kelly, and Commission member Gershowitz hadn't arrived to the meeting yet.

Public Portion – No one from the public asked to address the Commission.

Chairman's Report - Chairman Calone updated the Commission as follows:

- Chairman Calone began by announcing that in a few minutes the Commission would be hearing from the new Suffolk County Legislature Presiding Officer, DuWayne Gregory.
- The Chair congratulated Director Lansdale and her staff on winning the IBM Smart Cities Award. The award will provide private sector help to address Suffolk County's wastewater issues.
- The County Executive has continued to emphasize the need to protect water quality
 as one of his top priorities, and one of his first steps in doing so is to seek utilizing
 Federal Sandy funds to expand sewer infrastructure to flood vulnerable areas along
 Suffolk's south shore, and improvements to its Bergen Point sewage treatment plant.
- On Suffolk County Sewer Infrastructure Funding; The Chairman stated that a key piece
 of that is financing for decentralized systems and sewer systems; and the Planning
 Commission has been one of the leaders on that issue in the county. The Chair
 indicated that he has met with the Legislature and the County Executive in recent
 weeks to resume the focus on that critical issue.
- With regard to Agriculture; The Chairman indicated that he had been asked to meet with a number of the farm organization leaders last month, and they were very impressed and thankful for the Planning commission's new focus on agriculture; in particular our emphasis on new farmers certainly resonated. The Chair went on to mention that two weeks ago the County Executive announced that he was going to set-up an agriculture education task force headed by Augie Ruckdeschel. Also the Chair mentioned that this coming Monday the Planning Commission is going to cohost a breakfast discussion at East Hampton Town Hall on new farmers and the obstacles they are facing. We are co-hosting the event along with Congressman Tim Bishop and East Hampton Supervisor Larry Cantwell. The Chair thanked Commission member John Whelan for his efforts in organizing that event.
- On 'Professional Certification' Chairman Calone indicated that he has talked with Des Ryan of ABLI, and now that the State budget has been passed, Albany can now focus on other issues and ABLI will be pushing this idea. Senator Lee Zeldin has expressed some interest and so I hope that we will meet with him in the coming months.
- 'Economic Development Conference', the Commission is working it as a joint effort with the Suffolk County IDA, and the Chair stated that even though IDA Executive Director Anthony Manetta has stepped down he is still eager to get this done since he will remain involved with the agency on a part-time basis for a little while longer. Chairman Calone indicated that he is hoping to hold the event before the summer.

Chairman's Report (Continued

- As for the 'Geothermal Model Code'; the Commission got a revised proposed code back from the industry, and the Chair indicated that he would need to now circulate it among key stakeholders like the Suffolk County Water Authority and Renewable Energy Long Island, as well as the Commission's own Energy and Environment Working Group. Chairman Calone indicated that he would like to be able to adopt it from this Commission once we get their feedback; hopefully at our next meeting in May.
- with regard to the Comprehensive Plan; the Chairman stated that one of the primary responsibilities of the County Planning Commission under the County Charter is to propose a comprehensive plan for Suffolk County. And that the consultant group AKRF is heading up the effort to develop the plan. Chairman Calone noted that a few weeks ago the Commission's Oversight Committee reviewed their work and made a number of suggestions, and thanked Commission members Glynis Berry and Michael Kaufman for their input. He also acknowledged the work of Dewitt Davies of the Planning Division. The Chair went on to restate the general course of action that was discussed at the last Commission meeting, as well as the Oversight Committee meeting; which is, following AKRF's work, the Commission and staff will incorporate the Farm Plan and the Water Quality Plan when those are finalized over the next few months, and then layer over an overview chapter to knit the findings together. Then in accordance with the County Charter we will hold two public hearings on the Draft Plan prior to submitting the Comprehensive Plan to the Legislature.
- With respect to other Commission business;
 - o The next Commission meeting will be held at the Bergin Point Sewage Treatment Plant at 2 p.m. on May 7th. Babylon Town Supervisor Richard Schaffer will be joining us for the meeting to talk about the many projects going on in Babylon. The Commission will do a tour of the sewage treatment plant at 1:30 p.m., prior to the meeting. Chief Planner Andrew Freleng stated that sneakers or work boots would be required footwear for the tour.

Guest Speaker – Hon. DuWayne Gregory, Presiding Officer of the Suffolk County Legislature; addressed the Planning Commission on the general direction and goals of the County regarding land use and the quality of life issues for its residents.

Director's Report – While the Planning Director Sarah Lansdale was not present at this moment of the meeting, Chief Planner Andrew Freleng informed the Commission about recent activities within the Division including the following:

- The total number of referrals process by the Regulatory Division for the first three months of 2014.
- Mr. Freleng gave a brief break-down of the kinds of referrals processed by the Division;
 i.e. SEQRA, site plans, change of zones, variances. And went on further to acknowledge that Senior Planner Ted Klein reviews and processes the bulk of those referrals. He also reviews the subdivisions that are referred to County.
- Mr. Freleng stated that he reviews most of the site plans, changes of zone, and special exception types of referrals.
- Noting that all this is done within the Division is supported by clerical, Christine DeSalvo.
- And that Planner John Corral handles a lot of the production; putting reports together, and getting them out to the Commission. He also is the principle staff to the Council on Environmental Quality (CEQ).

Director's Report – Division activities presented by **Chief Planner Andrew Freleng** (Continued):

 The Regulatory Review staff is also working closely with the Environmental staff on the Comprehensive Plan; as well as managing the Transfer of Development Rights study and the Commack Road By-pass study.

Section A14-14 thru A14-25 of the Suffolk County Administrative Code

• The Meadows at Yaphank; referred by the Town of Brookhaven, received on March 13, 2014 – the Commission's jurisdiction for review is that the application is adjacent to the Long Island Expressway (NYS Route 495), William Floyd parkway (CR 46), and within the Suffolk County Pine Barrens Zone. The application is a request for subdivision approval of approximately 322.37 acres of land into 4 lots, and site plan approval from the Town Planning Board for the development of a 240 rental units on approximately 17.63 acres (considered Phase 1 of the overall planned development). It was noted by staff that there was a prior referral to the Commission of the property for a change of zone request from J-2 Business and L-1 Light Industry to Planned Development District (PDD), and that was approved by the Commission on September 7, 2011.

The staff report recommended approval of the subdivision and site plan application and offered seven (7) comments to the Town of Brookhaven for their consideration and use. After deliberation the Commission resolved to generally agree and approve the application with eight (8) comments.

The motion to approve the subdivision and site plan application, with the eight (8) comments for their consideration and use by the Town of Brookhaven was made by Vice Chair Kelly and seconded by Commission member Chartrand, vote to Approve; 12 ayes, 1 nay, 0 abstentions.

• Peconic Landing at Southold; referred by the Town of Southold, received on March 19, 2014 – the Commission's jurisdiction for review is that the application is adjacent to the New York State Route 25 and the Long Island Sound. The application is seeking amended site plan approval from the Town of Southold Planning Board for the proposed construction of two new buildings at Peconic Landing, an existing continuing care retirement community. One of the proposed buildings is a 87,426 SF apartment building with 46 apartments and a parking garage, and the other is a 35,543 SF nursing home with 33 beds; including a reconfiguration of the parking lot on 144 acres in the Hamlet Density Zoning District.

The staff report recommended approval of the amended site plan application and offered five (5) comments to the Town of Southold for their consideration and use. After deliberation the Commission resolved to generally agree and approve the amended site plan application with five (5) comments.

The motion to approve the amended site plan application with five (5) comments for their consideration and use by the Town of Southold Planning Board was made by Commission member Planamento and seconded by Commission member Accettella, vote to Approve; 12 ayes, 0 nays, 0 abstentions. Note that Commission member Gabrielsen had left the meeting before the presentation and vote of this application.

Discussion

- Chairman Calone reminded the Commission on the following:
 - The next scheduled Commission will be at the Bergen Point Sewage Treatment Plant at 2 p.m. on May 7th. Babylon Town Supervisor Richard Schaffer will be joining us for the meeting to talk about the many projects going on in Babylon. The Commission will do a tour of the sewage treatment plant at 1:30 p.m., prior to the meeting, and sneakers or work boots would be required footwear for the tour.
 - This coming Monday's 8:00 a.m. breakfast discussion at East Hampton Town Hall on new farmers and the obstacles they are facing.
 - And that Edward Shillingburg, from Shelter Island has decided to step down and will no longer be serving on the Planning Commission.

Meeting Adjourned (4:00 p.m.)

The motion to adjourn the meeting was made Vice Chair Kelly and seconded by Commission member Finn, unanimously approved.